

GREAT ADDINGTON PARISH COUNCIL

Tuesday 10 December 2013

To members of the public/press

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in the Memorial Hall, Woodford Road, Great Addington on Monday 16 December 2013 at 7.45 pm for the purpose of transacting the following business.

H. Hoier

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AGENDA

13/102 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive requests for information/comments from members of the public/press.**
The Council will receive and process any requests for information/comments from members of the public/press in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

13/103 To confirm the minutes of the meeting held on Monday 21 October 2013.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

13/104 Minor items.

- a) **To receive the Chairman's announcements.**
The Chairman will have the opportunity to report on the activities of the Council and to invite local authority representatives to speak on behalf of their areas of responsibility.
- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**
 - (i) **Planning permission/listed building consent/tree preservation order decisions notified by ENC Planning Services.**
The Council has received notification that EN/13/01685/FUL application has been granted planning permission subject to conditions.
 - (ii) **Parish monthly reported crime figures notified by Northamptonshire Police.**
No new notifications of Northamptonshire Police crime figures have been received since 18 November 2013.
 - (iii) **On-going items.**
The Council will receive and note reports from Councillors and the Clerk regarding any on-gong items.

(iv) Correspondence.

The Council will receive and note any correspondence received since 18 November 2013.

13/105 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to EN/13/01917/FUL for the proposed change of use from agricultural to private equestrian (no commercial use) and erection of two field shelters, a hay store and manure store (retrospective) at OP8795 SP9474, Cranford Road, Great Addington.**

The Council will consider its response to this full planning permission application for which the deadline is Tuesday 31 December 2013. Documents are available using the link below:

<http://otportalsrv.east-northamptonshire.gov.uk/pap/index.asp?caseref=13/01917/FUL>

- b) **To consider this Council's response to EN/13/01999/FUL for the proposed change of use of the outbuildings to the rear from mixed use: domestic and B1(b) research and development of products or processes to mixed use: domestic (100m²) and B1 business use (86m²) at Denfield Lodge, Lower Street, Great Addington.**

The Council will consider its response to this full planning permission application for which the deadline is Tuesday 24 December 2013. Documents are available using the link below:

<http://otportalsrv.east-northamptonshire.gov.uk/pap/index.asp?caseref=13/01999/FUL>

- c) **To consider this Council's response to a proposal to change from a three to a two-tier system of education in East Northamptonshire.**

The Council will consider its response to this proposed change to the education system and approve representation at a meeting hosted by ENC on behalf of NCC.

- d) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The Council will note details of this guidance to ensure compliance with current legislation and awareness of recommended good practice.

- e) **To receive and note ENC reports/publications (for information only).**

13/106 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the Northamptonshire Fire and Rescue Service Draft Strategic Update and Review for 2014.**

The Council will consider its response to this consultation regarding the on-going suitability of the Fire and Rescue Service Integrated Risk Management Plan 2014-2017 for which the deadline is Monday 13 January 2014. Documents are available using the link below:

<http://www.northamptonshire.gov.uk/en/councilservices/fire/fireandrescue/policy/Pages/Plans.aspx>

- b) **To receive and note NCC reports/publications (for information only).**

13/107 Community.

- a) **To consider this Council's response to a proposal in principle to merge the management committees of the Memorial Hall and the Addingtons Playing Field.**

The Council will consider this proposed merger as a possible option to reduce the public liability insurance costs of the Addingtons Playing Field.

- b) **To note this Council's copy for the January 2014 issue of Saints Alive!**

The Council will note copy submitted along with the regular items for inclusion in this issue for which the deadline is Saturday 14 December 2013 (prior to the meeting).

- c) **To receive reports of Addingtons organizations.**

The Chairman will invite Councillors to report on recent activities of the organizations they represent.

- d) **To receive and note regional reports/publications (for information only).**

13/108 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

The Council will consider attendance at these events at the cost per delegate of up to £29 to ensure awareness of current legislation and/or recommended good practice.

- b) **To receive and note NACRE/NCALC/SLCC reports/publications (for information only).**

13/109 Finance.

- a) **To confirm this Council's Precept for the year ended 31 March 2015.**

The Council will consider proposed expenditure, anticipated income together with level of reserves within the draft budget for the year ended 31 March 2015 before confirming formally the precept at the December meeting.

- b) To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinize the latest accounting documents to ensure that bank balances reconcile to receipts and payments.
- c) To approve payments in accordance with relevant legislation.**
The Council will approve cheques 100169-100172 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.
- (i) Payment of the Clerk's salary (October-December 2013).**
100169 - £360.00 (Local Government Act 1972, s 112).
 - (ii) Payment to HM Revenue and Customs for PAYE (October-December 2013).**
100170 - £90.00 (Local Government Act 1972, s 112).
 - (iii) Payment to E.ON Sustainable Energy for replacement photocell (Lamp N° 17).**
100171 - £28 16 (Parish Councils Act 1957, s 3).
 - (iv) Payment to JME Garden Services Ltd for All Saints Church mowing (November 2013).**
100172 - £45.00 (Local Government Act 1972, s 215).

13/110 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

13/111 To confirm the date of the Council's next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Monday 20 January 2014 at 7.45 pm).