

# GREAT ADDINGTON PARISH COUNCIL

Thursday 12 March 2015

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 March 2015 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 15/269 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 15/270 To confirm the minutes of the meeting held on Wednesday 18 February 2015.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 15/271 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**  
The Chairman will have the opportunity to report on the activities of the Council and to invite local authority representatives to speak on behalf of their areas of responsibility.
- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**
  - (i) **Planning permission/listed building consent/tree preservation order/lawful development certificate/prior approval decisions notified by ENC Planning Services.**  
No new notifications of ENC Planning Services decisions have been received since 18 February 2015.
  - (ii) **Parish monthly reported crime figures notified by Northamptonshire Police.**  
No new notifications of Northamptonshire Police crime figures have been received since 18 February 2015.
  - (iii) **On-going items.**  
The Council will receive and note reports from Councillors and the Clerk regarding any on-going items.

(iv) **Correspondence/reports/publications.**

The Council will receive and note any other correspondence/reports/publications.

**15/272 East Northamptonshire Council (ENC).**

a) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The Council will note details of any new guidance received to ensure compliance with current legislation and awareness of recommended good practice.

b) **To receive and note ENC correspondence/reports/publications (for information only).**

**15/273 Northamptonshire County Council (NCC).**

a) **To consider this Council's response to the Draft Northamptonshire Interpersonal Violence Strategy 2015-2018.**

The Council will consider its response to this consultation regarding agencies working in partnership to tackle interpersonal violence for which the deadline is Friday 27 March 2015. Background information has been circulated previously and is available using the link below:

<http://www.northamptonshire.gov.uk/en/councilservices/council/consultations/pages/Details.aspx?cid=b6d26785-49cc-4721-8aa8-a106fd57fd8c&search=current>

b) **To receive and note NCC correspondence/reports/publications (for information only).**

**15/274 Constituency for Corby and East Northamptonshire.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr A Sawford MP (for information only).**

**15/275 Community.**

a) **To finalise the agenda of the Annual Parish Meeting (of electors) to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 20 May at 7:30 pm.**

The Council will finalise the agenda for this meeting and consider issues of potential interest to local electors.

b) **To consider the options and resources available regarding this Council's use of traffic calming schemes.**

The Council will note details of recommendations prepared by the Traffic Calming Workgroup and consider the options and resources available to control the speed of vehicles travelling through Great Addington.

c) **To consider the options and resources available regarding effective methods of communication and engagement.**

The Council will note details of recommendations prepared by the Communication Strategy Workgroup and consider the options and resources available to communicate effectively.

d) **To consider the options and resources available regarding encouraging candidacy in the May 2015 local elections.**

The Council will note details of information provided by various organisations and consider the options and resources available to encourage local electors to stand for election.

e) **To note issues of concern/interest raised by residents since 18 February 2015 and to consider the options and resources available to this Council.**

The Council will note any issues of concern/interest expressed by residents and consider the options and resources available.

f) **To approve this Council's copy for the April 2015 issue of Saints Alive!**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 March 2015.

g) **To receive and note reports of Addingtons organisations.**

The Chairman will invite Councillors to report on recent activities of the organisations they represent.

**15/276 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

a) **To note details of the National Association of Local Councils (NALC) Local Council Award Scheme.**

The Council will note details of this scheme to promote high standards of governance and consider nominating a representative to the Northamptonshire Accreditation Panel for which the deadline is Monday 23 March 2015.

b) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

The Council will consider attendance at these events at the cost per delegate of up to £69 plus VAT to ensure awareness of current legislation and/or recommended good practice.

- c) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

**15/277 Finance.**

- a) **To review the effectiveness of this Council's arrangements for the management of risk and systems of internal control for the year ended 31 March 2015.**  
The Council will undertake a review of these procedures to ensure that they are adequate and have been maintained in accordance with proper accounting practices.
- b) **To receive and approve the monthly financial statements and bank reconciliation.**  
The Council will receive and scrutinise the latest accounting documents to ensure that bank balances reconcile to receipts and payments.
- c) **To finalise the timetable for this Council's Annual Return for the year ended 31 March 2015.**  
The Council will finalise the timetable for this statutory procedure which must be undertaken by 30 June 2015.
- d) **To consider tenders submitted by approved contractors regarding the 2014/15 All Saints Church mowing contract.**  
The Council will consider tenders received regarding this contract to ensure transparency and in the interests of economy, efficiency and effectiveness.
- e) **To approve payments in accordance with relevant legislation.**  
The Council will approve cheques 100222-100228 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.
- (i) **Payment of the Clerk's salary (January-March 2015).**  
100222 - £367.20 (Local Government Act 1972, s 112).
- (ii) **Payment to HM Revenue & Customs for PAYE (January-March 2015).**  
100223 - £91.80 (Local Government Act 1972, s 112).
- (iii) **Payment of the Clerk's administrative expenses (April 2014-March 2015).**  
100224 - £39.22 (Local Government Act 1972, s 111).
- (iv) **Payment to JME Ground Services Ltd for All Saints Church mowing (March 2015).**  
100225 - £54.00 (Local Government Act 1972, s 215).
- (v) **Payment to All Saints Church, Great Addington Parochial Church Council for the annual Saints Alive! subscription (2014/15).**  
100226 - £100.00 (Local Government Act 1972, s 142).
- (vi) **Payment to Great Addington CE (VA) Primary School for photocopying.**  
100227 - £24.70 (Local Government Act 1972, s 111).
- (vii) **Payment to SLCC for the annual membership subscription.**  
100228 - £65.00 (Local Government Act 1972, s 143).

**15/278 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**15/279 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 15 April 2015 at 7:45 pm.**