

GREAT ADDINGTON PARISH COUNCIL

Thursday 15 October 2015

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 21 October 2015 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

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AGENDA

15/348 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

15/349 To confirm the minutes of the meeting held on Wednesday 23 September 2015.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

15/350 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**
The Chairman will have the opportunity to report on the activities of the Council and to invite local authority representatives to speak on behalf of their areas of responsibility.
- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**
 - (i) **Planning permission/listed building consent/tree preservation order/lawful development certificate/prior approval decisions notified by ENC Planning Services.**
The Council has received notification that planning permission for 15/01446/FUL and 15/01553/FUL applications has been refused and granted (subject to conditions) respectively.
 - (ii) **Parish monthly reported crime figures notified by Northamptonshire Police.**
No new notifications of Northamptonshire Police crime figures have been received since 23 September 2015.
 - (iii) **Correspondence/reports/publications.**
The Council will receive and note any other correspondence/reports/publications.

15/351 East Northamptonshire Council (ENC).

- a) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The Council will note details of any new guidance received to ensure compliance with current legislation and awareness of recommended good practice.

- b) **To receive and note ENC correspondence/reports/publications (for information only).**

15/352 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

15/353 Constituency for Corby and East Northamptonshire.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

15/354 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

15/355 Community.

- a) **To note details of the Parish Special Constable Scheme and consider the options and resources available to this Council.**

The Council will note details of this initiative which aims to enable greater input in local policing and consider the options and resources available.

- b) **To note this Council's copy for the November 2015 issue of Saints Alive!**

The Council will note copy submitted along with the regular items for inclusion in this issue for which the deadline is Monday 19 October 2015 (prior to the meeting).

- c) **To note issues of concern/interest raised by residents since 23 September 2015 and to consider the options and resources available to this Council.**

The Council will note any issues of concern/interest expressed by residents and will consider the options and resources available.

- d) **To receive and note reports of Addingtons organisations.**

The Chairman will invite Councillors to report on recent activities of the organisations they represent.

15/356 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

The Council will consider attendance at these events at the cost per delegate of up to £69 plus VAT to ensure awareness of current legislation and/or recommended good practice.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

15/357 Finance.

- a) **To confirm the correct value of this Council's fixed assets and approve an amendment to Section 1 of the Annual Return for the year ended 31 March 2015.**

The Council will include the addition of dog bins purchased for £278.88 plus VAT to its fixed assets register and approve the restated value of £32,632 in box 9 of Section 1 of the Annual Return.

- b) **To consider the options and resources available to this Council regarding methods of payment and to ensure that arrangements for the management of risk and systems of internal control are adequate.**

The Council will consider alternative methods of payment to cheques signed by two bank signatories and will refer to Appendix 11 of the Practitioners' Guide to ensure its procedures are in accordance with proper accounting practices.

- c) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise the latest accounting documents to ensure that bank balances reconcile to receipts and payments.

- d) **To approve payments in accordance with relevant legislation.**

The Council will approve cheques 100249-100251 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.

- (i) **Payment to E.ON for street lighting energy (July-September 2015).**

100249 - £340.23 (Parish Councils Act 1957, s 3).

- (ii) **Payment to JME Ground Services Ltd for All Saints Church mowing (September 2015).**
100250 - £162.00 (Local Government Act 1972, s 215).
- (iii) **Donation to the Royal British Legion Poppy Appeal for the Remembrance Day wreath.**
100251 - £30.00 (Local Government Act 1972, s 137).

15/358 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

15/359 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 November at 7:45 pm).