

# GREAT ADDINGTON PARISH COUNCIL

Thursday 12 November 2015

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 November 2015 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
10 Rushwell Close  
Great Addington  
KETTERING  
NN14 4BP

01536 330858

[clerk.greataddingtonpc@gmail.com](mailto:clerk.greataddingtonpc@gmail.com)

[www.parish-council.com/GreatAddington](http://www.parish-council.com/GreatAddington)

## AGENDA

### 15/362 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 15/363 Minutes.

- a) **To confirm the minutes of the scheduled meeting held on Wednesday 21 October 2015.**  
Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.
- b) **To confirm the minutes of the extraordinary meeting held on Tuesday 10 November 2015.**  
Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 15/364 To co-opt to fill the casual vacancy.

Subject to there being more than one nomination, candidates will be given the opportunity to address the Council before exclusion of members of the public/press from the meeting. The co-option will be proposed, seconded and voted upon in public, with the successful candidate receiving an absolute majority of more than 50% of the votes cast.

### 15/365 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**  
The Chairman will have the opportunity to report on the activities of the Council and to invite local authority representatives to speak on behalf of their areas of responsibility.

- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**
  - (i) **Planning permission/listed building consent/tree preservation order/lawful development certificate/prior approval decisions notified by ENC Planning Services.**  
No new notifications of ENC Planning Services decisions have been received since 21 October 2015.
  - (ii) **Parish monthly reported crime figures notified by Northamptonshire Police.**  
No new notifications of Northamptonshire Police crime figures have been received since 21 October 2015.
  - (iii) **Correspondence/reports/publications.**  
The Council will receive and note any other correspondence/reports/publications.

**15/366 East Northamptonshire Council (ENC).**

- a) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**  
The Council will note details of any new guidance received to ensure compliance with current legislation and awareness of recommended good practice.
- b) **To receive and note ENC correspondence/reports/publications (for information only).**

**15/367 Northamptonshire County Council (NCC).**

**To receive and note NCC correspondence/reports/publications (for information only).**

**15/368 Constituency for Corby and East Northamptonshire.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

**15/369 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

**15/370 Community.**

- a) **To note details of the Parish Special Constable Scheme and consider the options and resources available to this Council.**  
The Council will note details of this initiative which aims to enable greater input in local policing and consider the options and resources available.
- b) **To approve this Council's copy for the December 2015 issue of Saints Alive!**  
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 November 2015.
- c) **To note issues of concern/interest raised by residents since 21 October 2015 and to consider the options and resources available to this Council.**  
The Council will note any issues of concern/interest expressed by residents and will consider the options and resources available.
- d) **To receive and note reports of Addingtons organisations.**  
The Chairman will invite Councillors to report on recent activities of the organisations they represent.

**15/371 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**  
The Council will consider attendance at these events at the cost per delegate of up to £69 plus VAT to ensure awareness of current legislation and/or recommended good practice.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

**15/372 Finance.**

- a) **To consider this Council's draft budget for the year ended 31 March 2017.**  
The Council will consider proposed expenditure, anticipated income together with level of reserves within the draft budget for the year ended 31 March 2017 before confirming formally the precept at the December meeting.

- b) **To note the latest details of options and resources available to this Council regarding methods of payment and ensuring that arrangements for the management of risk and systems of internal control are adequate.**

The Council will note the latest details of alternative methods of payment to cheques signed by two bank signatories and will refer to Appendix 11 of the Practitioners' Guide to ensure its procedures are in accordance with proper accounting practices.

- c) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise the latest accounting documents to ensure that bank balances reconcile to receipts and payments.

- d) **To consider grant applications and annual donations for the benefit of community, voluntary and charitable organisations.**

The Council will consider any written grant applications submitted by local organisations together with donations which have been budgeted and are granted annually at the Council's discretion.

- e) **To approve payment to JME Garden Services Ltd for All Saints Church mowing (October 2015).**

The Council will approve cheque 100252 for payment once confirmation has been received that the proposed transaction of £54.00 has been budgeted accurately (Local Government Act 1972, s 215).

- 15/373 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

- 15/374 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 December at 7:45 pm).**