

GREAT ADDINGTON PARISH COUNCIL

Thursday 11 February 2016

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 17 February 2016 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

16/400 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

16/401 To confirm the minutes of the meeting held on Wednesday 20 January 2016.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

16/402 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**
The Chairman will have the opportunity to report on the activities of the Council and to invite local authority representatives to speak on behalf of their areas of responsibility.
- b) **To receive and note correspondence/notifications/publications/reports/updates (for delegated action and/or information only).**
 - (i) **Planning permission/listed building consent/tree preservation order/lawful development certificate/prior approval decisions notified by ENC Planning Services.**
No new notifications of ENC Planning Services decisions have been received since 20 January 2016.
 - (ii) **Parish monthly reported crime figures notified by Northamptonshire Police.**
No new notifications of Northamptonshire Police crime figures have been received since 20 January 2016.

(iii) **Correspondence/reports/publications.**

The Council will receive and note any other correspondence/reports/publications.

(iv) **On-going items.**

The Council will receive and note updates from Councillors and the Clerk regarding any on-going items/delegated actions which are not within the Four Year Plan.

16/403 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 16/00041/FUL planning application for the sub division of an existing dwelling to form two separate dwellings at Patch Lodge, Cranford Road, Great Addington.**

The Council will consider its response to this planning application for which the deadline is Monday 22 February 2016. Background information has been circulated previously and is available using the link below:

<http://otportalsrv.east-northamptonshire.gov.uk/pap/index.asp?caseref=16/00041/FUL>

- b) **To receive and note ENC correspondence/reports/publications (for information only).**

16/404 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the Northamptonshire Highways Parish Satisfaction Questionnaire.**

The Council will consider its response to this consultation regarding the effectiveness and delivery of services provided by Northamptonshire Highways for which the deadline is Monday 29 February 2016. Background information has been circulated previously and is available using the link below:

<http://www.northamptonshire.gov.uk/en/councilservices/Transport/Pages/default.aspx>

- b) **To receive and note NCC correspondence/reports/publications (for information only).**

16/405 North Northamptonshire Joint Planning Unit (NNJPU).

- To consider this Council's response to the NNJPU Proposed Main Modifications to the Submitted North Northamptonshire Joint Core Strategy (JCS)**

The Council will consider its response to this consultation regarding the NNJPU draft schedule of proposed focused changes to the submitted North Northamptonshire JCS (following examination by the Planning Inspector) for which the deadline is Wednesday 16 March 2016. Background information has been circulated previously and is available using the link below:

<http://www.nnjpu.org.uk/publications/docdetail.asp?docid=1556>

16/406 Constituency for Corby and East Northamptonshire.

- To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

16/407 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

16/408 Community.

- a) **To note details of the 'Clean for The Queen' anti-litter campaign and confirm the details of Operation Spring Clean 2016.**

The Council will note details of this campaign to tidy up Britain in time for Her Majesty the Queen's 90th birthday (which will be celebrated officially in June 2016) and confirm the date, time and all other necessary arrangements regarding the annual litter pick.

- b) **To approve this Council's copy for the March 2016 issue of Saints Alive!**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 18 February 2016.

- c) **To note issues of concern/interest raised by residents since 20 January 2016 and to consider the options and resources available to this Council.**

The Council will note any issues of concern/interest expressed by residents and will consider the options and resources available.

- d) **To receive and note reports of Addingtons organisations.**

The Chairman will invite Councillors to report on recent activities of the organisations they represent.

16/409 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note details of The 5th Edition Good Councillor's Guide – Essential Guidance for Local Councillors (2016).**
The Council will note details of the latest edition of this guidance published by the National Association of Local Councils (NCALC) to ensure awareness of current legislation and/or recommended good practice.
- b) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**
The Council will consider attendance at these events at the cost per delegate of up to £79 plus VAT to ensure awareness of current legislation and/or recommended good practice.
- c) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

16/410 Finance.

- a) **To review the effectiveness of this Council's arrangements for the management of risk and systems of internal control for the year ended 31 March 2016.**
The Council will undertake a review of these procedures to ensure that they are adequate and have been maintained in accordance with proper accounting practices.
- b) **To confirm the scope of work regarding the 2016/17 All Saints Church mowing contract and to consider inviting tenders from approved contractors.**
The Council will review the current arrangements regarding this contract (with particular reference to the frequency/timing of cuts required throughout the season) before confirming formally the scope of work and considering inviting tenders from approved contractors.
- c) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise the latest accounting documents to ensure that bank balances reconcile to receipts and payments.
- d) **To approve payments in accordance with relevant legislation.**
The Council will approve cheques 100265 and 100266 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to Northamptonshire ACRE for the annual supporter subscription (2015/16).**
100265 - £35.00 (Local Government Act 1972, s 143).
 - (ii) **Payment to RAO Stationers Ltd for A4 paper and inkjet cartridges.**
100266 - £71.81 (Local Government Act 1972, s 111).

16/411 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

16/412 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 March 2016 at 7:45 pm).