

# GREAT ADDINGTON PARISH COUNCIL

Thursday 9 June 2016

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 June 2016 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 16/450 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 16/451 To confirm the minutes of the Annual Meeting held on Wednesday 18 May 2016.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 16/452 Governance.

- a) **To approve any amendments to this Council's governing documents.**  
The Council will conduct an annual review of its Financial Regulations to ensure compliance with current legislation (deferred from the Annual Meeting).
- b) **To appoint representatives of this Council to outside bodies.**  
The Council will appoint a second representative to the Addingtons Playing Field Association (APFA) and consider appointing representatives to any other relevant outside body for 2016/17 (deferred from the Annual Meeting).

### 16/453 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**  
The Chairman will have the opportunity to report on the activities of the Council and to invite local authority representatives to speak on behalf of their areas of responsibility.
- b) **To receive and note correspondence/notifications/publications/reports/updates (for delegated action and/or information only).**

- (i) **Planning permission/listed building consent/tree preservation order/lawful development certificate/prior approval decisions notified by ENC Planning Services.**  
No new notifications of ENC Planning Services decisions have been received since 20 April 2016.
- (ii) **Parish monthly reported crime figures notified by Northamptonshire Police.**  
No new notifications of Northamptonshire Police crime figures have been received since 20 April 2016.
- (iii) **Correspondence/reports/publications.**  
The Council will receive and note any other correspondence/reports/publications.
- (iv) **On-going items.**  
The Council will receive and note updates from Councillors and the Clerk regarding any on-going items/delegated actions which are not within the Four Year Plan.

**16/454 East Northamptonshire Council (ENC).**

To receive and note ENC correspondence/reports/publications (for information only).

**16/455 Northamptonshire County Council (NCC).**

- a) **To consider this Council's response to the NCC Minerals and Waste Local Plan Update – Final Draft Plan Consultation.**  
The Council will consider its response to this consultation regarding NCC's minerals and waste allocations and designations for which the deadline is Thursday 21 July 2016. Background information has been circulated previously and is available using the link below: [https://consult.northamptonshire.gov.uk/consult.ti/final\\_draft\\_plan/consultationHome](https://consult.northamptonshire.gov.uk/consult.ti/final_draft_plan/consultationHome)
- b) **To consider this Council's response to the NCC Superfast Northamptonshire – State Aid Consultation.**  
The Council will consider its response to this consultation regarding NCC's delivery of its target for full coverage of superfast broadband countywide by the end of 2017 for which the deadline is Thursday 9 July 2015. Background information is available using the link below: <http://www.superfastnorthamptonshire.net/when-and-where/Pages/state-aid-public-consultation.aspx>
- c) **To receive and note NCC correspondence/reports/publications (for information only).**

**16/456 Constituency for Corby and East Northamptonshire.**

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

**16/457 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **E.ON's 50% price increase for street lighting energy from May 2015.**  
**To note details of correspondence received from E.ON regarding increased street lighting energy prices from 1 July 2016 and to consider the options and resources available to this Council.**  
The Council will note details of this correspondence regarding increased deemed contract rates charged for an unmetered supply (UMS) and will consider the options and resources available including switching to a different contract and/or supplier.
- b) **Traffic calming schemes.**  
**To consider the potential benefits of speed data collation by a private company regarding this Council's use of traffic calming schemes.**  
The Council will consider the potential benefits of obtaining speed data covering all four entrances to the village over the same period of time at the cost of up to £1,000 plus VAT.
- c) **Village commemorative sign.**  
**To confirm the details of this Council's role regarding the purchase of a village commemorative sign.**  
The Council will confirm the details of its role regarding the purchase of a sign to commemorate the Queen's Diamond Jubilee.

**16/458 Community.**

- a) **To note issues of concern raised at the Annual Parish Meeting (of electors) and to consider the options available to this Council.**  
The Council will note concerns expressed by residents regarding inconsiderate parking and consider the options and resources available to address this issue.
- b) **To approve this Council's copy for the July 2016 issue of Saints Alive!**  
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 16 June 2016.
- c) **To note issues of concern/interest raised by residents since 20 April 2016 and to consider the options and resources available to this Council.**  
The Council will note any issues of concern/interest expressed by residents and will consider the options and resources available.
- d) **To receive and note reports of Addingtons organisations.**  
The Chairman will invite Councillors to report on recent activities of the organisations they represent.

**16/459 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**  
The Council will consider attendance at these events at the cost per delegate of up to £79 plus VAT to ensure awareness of current legislation and/or recommended good practice.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

**16/460 Finance.**

- a) **To receive and approve the monthly financial statements and bank reconciliation.**  
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- b) **To receive and approve the quarterly statement of receipts and payments under each budget heading.**  
The Council will receive and scrutinise these documents to enable it to monitor actual performance against its budget, consider explanations of any significant variances and approve corrective action if necessary.
- c) **To approve payments in accordance with relevant legislation.**  
The Council will approve cheques 100280-100284 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.
  - (i) **Payment of the Clerk's salary (April-June 2016).**  
100280 - £380.00 (Local Government Act 1972, s 112).
  - (ii) **Payment to HM Revenue & Customs for PAYE (April-June 2016).**  
100281 - £95.00 (Local Government Act 1972, s 112).
  - (iii) **Payment of the Clerk's reimbursement for web hosting supplied by HostPapa Inc. (May 2016-May 2017).**  
100282 - £119.78 inclusive of 20% VAT (Local Audit and Accountability Act 2014, s 38).
  - (iv) **Payment to E.ON Energy Solutions Ltd (Highway Lighting) for street lighting maintenance (April-June 2016).**  
100283 - £92.18 inclusive of 20% VAT (Parish Councils Act 1957, s 3).
  - (v) **Payment to JME Ground Services Ltd for All Saints Church mowing (May 2016).**  
100284 - £126.00 inclusive of 20% VAT (Local Government Act 1972, s 215).

**16/461 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**16/462 To confirm and list action items from this meeting.**

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

**16/463 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 July 2016 at 7:45 pm).**