

# GREAT ADDINGTON PARISH COUNCIL

Tuesday 12 July 2016

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Monday 18 July 2016 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 16/464 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 16/465 To confirm the minutes of the meeting held on Wednesday 15 June 2016.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 16/466 To co-opt to fill the casual vacancy.

Subject to there being more than one nomination, candidates will be given the opportunity to address the Council before exclusion of members of the public from the meeting. The co-option will then be proposed, seconded and voted upon in public, with the successful candidate receiving an absolute majority of more than 50% of the votes cast.

### 16/467 Governance.

- a) **To appoint a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17.**
- b) **To appoint a Highways Warden for 2016/17.**

### 16/468 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
  - (i) **Cllr D Hughes (ENC Woodford Ward).**
  - (ii) **Cllr S Hughes (NCC Irthlingborough Division).**
- b) **To receive and note planning permission/listed building consent/tree preservation order/lawful development certificate/appeal/prior approval decisions notified by ENC Planning Services.**

- (i) **16/00887/OUT outline planning application for a detached dwelling and B1 business unit at Carters Travel, Rectory Farm, Cranford Road, Great Addington.**

This application has been withdrawn by the applicant.

- (ii) **16/00877/TPO tree preservation order consent application for T44 Ash to be reduced to 2 metres in height at End House, Ringstead Road, Great Addington.**  
This application has been permitted.

- (iii) **APP/G2815/C/15/3139577 appeal reference for Carters Travel, Rectory Farm, Cranford Road.**

This appeal has been allowed and the enforcement notice quashed.

- c) **To receive and note monthly reported crime figures notified by Northamptonshire Police.**
- d) **To receive and note correspondence/reports/publications from other organisations.**
  - (i) **HMRC Employer Bulletin Issue 60 (June 2016).**
  - (ii) **Rural Services Network (June-July 2016).**
- e) **To receive and note on-going items.**

The Council will receive and note updates from Councillors and the Clerk regarding any on-going items/delegated actions which are not within the Four Year Plan.

#### **16/469 East Northamptonshire Council (ENC).**

**To receive and note ENC correspondence/reports/publications (for information only).**

- a) **Celebrate Lottery Fund.**
- b) **Council meeting documents.**

#### **16/470 Northamptonshire County Council (NCC).**

**To receive and note NCC correspondence/reports/publications (for information only).**

- a) **My County Council In Northamptonshire (June 2016).**
- b) **Northamptonshire Emergency Response Corps E-Bulletin (June 2016).**
- c) **Superfast Northamptonshire Newsletter (June 2016).**

#### **16/471 Constituency for Corby and East Northamptonshire.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

#### **16/472 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **E.ON's 50% price increase for street lighting energy from May 2015.**  
**To note the latest details of this item and to consider the options and resources available to this Council.**
- b) **Traffic calming schemes.**  
**To note the latest details of this item and to consider the options and resources available to this Council.**
- c) **Village commemorative sign.**  
**To note the latest details of this item and to consider the options and resources available to this Council.**
- d) **Clerk's appraisal and pension entitlement.**  
**To appoint a working party of two members of the Council to conduct the Clerk's appraisal.**

The Council will appoint two of its members to conduct the Clerk's appraisal and a summary of the outcome will be received and noted at a subsequent meeting.

#### **16/473 Community.**

- a) **To note the latest details of the Parish Special Constable Scheme and consider the options and resources available to this Council.**

The Council will note the latest details of this initiative which aims to enable greater input in local policing and consider the potential benefits regarding inconsiderate parking.

- b) **To approve this Council's copy for the August 2016 issue of Saints Alive!**  
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 21 July 2016.

**16/474 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**  
The Council will consider attendance at these events to ensure awareness of the latest legislation and/or recommended good practice.
- (i) **Northants CALC Off to a Flying Start course on Wednesday 14 September 2016 at £39 per delegate.**  
The Council will approve attendance of the newly co-opted member at this training course.
- (ii) **SLCC National Conference on Friday 14 October 2016 at £70.80 inclusive of 20% VAT per delegate.**  
The Council will approve attendance of the Clerk at this event.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
- (i) **Association of Local Council Clerks (ALCC) membership.**
- (ii) **SLCC News Bulletin (June 2016).**

**16/475 Finance.**

- a) **To receive and approve the monthly financial statements and bank reconciliation.**  
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- b) **To approve payments in accordance with relevant legislation.**  
The Council will approve cheques 100285-100288 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.
- (i) **Payment to E.ON for street lighting energy (April-June 2016).**  
100285 - £336.54 inclusive of 5% VAT (Parish Councils Act 1957, s 3).
- (ii) **Payment to JME Ground Services Ltd for All Saints Church mowing (June 2016).**  
100286 - £126.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
- (iii) **Payment to Northants CALC for the internal audit fee (April 2016-March 2017).**  
100287 - £162.00 (Local Government Finance Act 1982, s 12).
- (iv) **Payment to Northants CALC for the Chairmanship Training course fee.**  
100288 - £39.00 ((Local Government Act 1972, s 111).

**16/476 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**16/477 To confirm and list action items from this meeting.**

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

**16/478 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 17 August 2016 at 7:45 pm) subject to there being sufficient business to transact.**