

GREAT ADDINGTON PARISH COUNCIL

Tuesday 13 December 2016

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Monday 19 December 2016 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

16/522 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

16/523 To confirm the minutes of the meeting held on 16 November 2016.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

16/524 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note monthly reported crime figures notified by Northamptonshire Police.**
- d) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E-mail regarding collaboration with neighbouring councils.
 - (ii) E-mail regarding Victim Support Voice for Victims and Witnesses service.
 - (iii) E-mail regarding Holocaust Memorial Day.
 - (iv) Rural Services Network (November/December 2016).
 - (v) Keep Britain Tidy (December 2016).
- e) **To receive and note on-going items.**
The Council will receive and note updates from Councillors and the Clerk regarding any on-going items/delegated actions which are not within the Four Year Plan.

16/525 East Northamptonshire Council (ENC).

- a) **To comment on the design aspect only of plans for a revised proposed development relating to 15/01446/FUL planning application prior to formal submission to ENC Planning Services.**

The Council will comment on the design aspect only of these plans because of their contemporary nature and all other material considerations including size, location and relationship to surroundings will be considered once the formal application has been received from ENC Planning Services.

- b) **To note the latest details of the BT Payphone Consultation including the Council's adoption of the red telephone box in Main Street and to comment on ENC's draft decision.**

The Council will note the latest details of this consultation which proposes the removal of 29 public payphones in East Northamptonshire along with the opportunity for local communities to adopt the red 'heritage' boxes and will comment on ENC's draft decision for which the deadline is Saturday 7 January 2017. Background information has been circulated previously and is also available using the link below:

http://www.east-northamptonshire.gov.uk/downloads/file/9870/draft_decision_by_east_northamptonshire_council

- c) **To receive and note ENC correspondence/reports/publications (for information only). Council meeting documents.**

16/526 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the NCC Draft Budget and Council Plan Consultation 2017/18.**

The Council will consider its response to this consultation regarding NCC's budget proposals in the short and medium term (including the challenges, priorities, goals and new strategies) for which the deadline is Tuesday 24 January 2017. Background information has been circulated previously and is also available using the link below:

<http://www.northamptonshire.gov.uk/en/councilservices/council/consultations/pages/Details.aspx?cid=5571c92d-2091-49c6-8b99-b48e72202a2a&email=yes>

- b) **To receive and note NCC correspondence/reports/publications (for information only).**
(i) **My County Council In Northamptonshire (November 2016).**
(ii) **Northamptonshire Highways and Transport Newsletter (Autumn 2016).**

16/527 Constituency for Corby.

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).
Tom Pursglove MP's Westminster Report (November/December 2016).**

16/528 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding upgrading the street lighting.**
b) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
c) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**

16/529 Community.

To note this Council's copy for the January 2017 issue of Saints Alive!

The Council will note copy which has been submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 15 December 2016 (prior to the scheduled meeting).

16/530 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **NCALC eUpdate (November/December 2016).**
b) **SLCC News Bulletin (December 2016).**
c) **SLCC The Clerk Magazine (November 2016).**

16/531 Finance.

- a) **To approve this Council's budget for the year ended 31 March 2018.**
The Council will consider proposed expenditure, anticipated income together with the current level of reserves before approving its budget and confirming the precept for the year ended 31 March 2018.
- b) **To confirm this Council's precept for the year ended 31 March 2018.**
The Council will confirm the sum it is to precept upon ENC for the year ended 31 March 2018 once its budget has been approved.
- c) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- c) **To confirm the details of this Council's bid for funding via the Transparency Fund for Smaller Authorities and to appoint a working party to complete the grant application process on its behalf.**
The Council will confirm details of IT equipment, training and website expenses required to comply with the Transparency Code for Smaller Authorities before appointing members of a working party to complete and submit the grant application form.
- d) **To consider grant applications and annual donations for the benefit of community, voluntary and charitable organisations.**
The Council will consider any written grant applications submitted by local organisations together with donations which have been budgeted and are granted annually at the Council's discretion.
- e) **To approve payments in accordance with relevant legislation.**
The Council will approve cheques 100302-100304 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.
- (i) **Payment of the Clerk's salary (October-December 2016).**
100302 - £380.00 (Local Government Act 1972, s 112).
 - (ii) **Payment to HM Revenue & Customs for PAYE (October-December 2016).**
100303 - £95.00 (Local Government Act 1972, s 112).
 - (iii) **Payment to E.ON Energy Solutions Ltd (Highway Lighting) for street lighting maintenance (October-December 2016).**
100304 - £92.18 (Parish Councils Act 1957, s 3).
 - (iv) **Payment to JME Ground Services Ltd for All Saints Church mowing (November 2016).**
100305 - £126.00 inclusive of 20% VAT (Local Government Act 1972, s 215).

16/532 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

16/533 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

16/534 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 January 2017 at 7:45 pm).