

# GREAT ADDINGTON PARISH COUNCIL

Thursday 12 January 2017

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 January 2017 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 17/535 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 17/536 To confirm the minutes of the meeting held on Monday 19 December 2016.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 17/567 Governance.

**To appoint a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17.**

### 17/538 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
  - (i) **Cllr D Hughes (ENC Woodford Ward).**
  - (ii) **Cllr S Hughes (NCC Irthlingborough Division).**
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note monthly reported crime figures notified by Northamptonshire Police.**
- d) **To receive and note correspondence/reports/publications from other organisations.**
  - (i) **Central and East Northamptonshire Citizens Advice Bureau (December 2016).**
  - (ii) **Clerks and Councils Direct (January 2017).**
  - (iii) **Rural Services Network (December 2016/January 2017).**
- e) **To receive and note on-going items.**  
The Council will receive and note updates from Councillors and the Clerk regarding any on-going items/delegated actions which are not within the Four Year Plan.

**17/539 East Northamptonshire Council (ENC).**

- a) **To consider this Council's response to 16/02411/FUL full planning application for a proposed single storey rear extension at The Spinneys, Woodford Road, Great Addington.**  
The Council will consider its response to this full planning application for which the deadline is Thursday 19 January 2017. Background information has been circulated previously and is available using the link below:  
<http://pawebssrv.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OI8CATGOKHV00>
- b) **To consider this Council's response to 16/02466/FUL full planning application for the demolition of the existing bus depot and erection of detached dwelling with associated parking and amenity space. Conversion and extension of the existing barn to a dwelling at Rectory Farm, Cranford Road, Great Addington.**  
The Council will consider its response to this full planning application for which the deadline is Wednesday 25 January 2017. Background information has been circulated previously and is available using the link below:  
<http://pawebssrv.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OILGJLGOKLG00>
- c) **To note the latest details of the BT Payphone Consultation and to confirm the procedure for this Council's adoption of the red telephone box in Main Street.**  
The Council will note the latest details of this consultation which proposes the removal of 29 public payphones in East Northamptonshire and will confirm its procedure to adopt the red 'heritage' telephone box in Main Street.
- d) **To appoint a representative of this Council to meet with ENC Environmental Services regarding the proposed Public Spaces Protection Order (PSPO) on the Addingtons Playing Field.**  
The Council will appoint a representative to attend a site visit by ENC Environmental Services in order to assess the requirements of the proposed PSPO.
- e) **To receive and note ENC correspondence/reports/publications (for information only).**

**17/540 Northamptonshire County Council (NCC).**

- a) **To consider this Council's response to the NCC Minerals and Waste Local Plan Update – Proposed Modifications Consultation.**  
The Council will consider its response to this consultation regarding NCC's minerals and waste allocations and designations for which the deadline is Thursday 11 February 2016. Background information has been circulated previously and is available using the link below:  
[https://consult.northamptonshire.gov.uk/consult.ti/Prop\\_Mods/consultationHome](https://consult.northamptonshire.gov.uk/consult.ti/Prop_Mods/consultationHome)
- b) **To consider this Council's priorities regarding minor highway/footpath improvements and complete the 2017 Community Enhancement Gangs request form.**  
The Council will consider its priorities regarding improvement works to enhance the village environment before submitting the request form for which the deadline is Friday 24 February 2017.
- c) **To receive and note NCC correspondence/reports/publications (for information only).**  
(i) **E-mail regarding NCC Development of Northamptonshire Adult Social Services Consultation.**  
(ii) **My County Council In Northamptonshire (January 2017).**

**17/541 Constituency for Corby.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**  
**Tom Pursglove MP's Westminster Report (December 2016/January 2017).**

**17/542 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To confirm the details of this Council's application to the Secretary of State for borrowing approval regarding capital expenditure to upgrade the street lighting.**  
The Council will confirm details of the proposed works, estimated costs and provision to meet loan costs when seeking borrowing approval in accordance with legislation.
- b) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**

- c) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**

**17/543 Community.**

- a) **To note details of the Great British Spring Clean and confirm the details of Operation Spring Clean 2017.**

The Council will note details of this campaign co-ordinated by Keep Britain Tidy to be held from Friday 3 to Saturday 5 March 2017 and will confirm the date, time and all other necessary arrangements regarding the annual Great Addington litter pick.

- b) **To approve this Council's copy for the February 2017 issue of Saints Alive!**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 January 2017.

**17/544 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

**To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

- a) **E-mail regarding the appointment of PKF Littlejohn LLP as new External Auditor for Northamptonshire.**  
b) **NACRE 2017 Best Village Competition.**  
c) **NCALC 2017 Training Calendar.**  
d) **SLCC The Clerk Magazine (January 2017).**

**17/545 Finance.**

- a) **To adopt an authorisation procedure for this Council's online banking arrangements.**

The Council will confirm details of authorisation instructions when payments are made by internet banking transfer and/or any method other than a cheque signed by two authorised signatories in accordance with Financial Regulations 6.7-6.18.

- b) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.

- c) **To receive and approve the quarterly statement of receipts and payments under each budget heading.**

The Council will receive and scrutinise these documents to enable it to monitor actual performance against its budget, consider explanations of any significant variances and approve corrective action if necessary.

- d) **To approve payments in accordance with relevant legislation.**

The Council will approve cheques 100306-100311 for payment once confirmation has been received that the proposed transactions have been budgeted accurately.

- (i) **Payment to E.ON for street lighting energy (October-December 2016).**

100306 - £395.12 inclusive of 5% VAT (Parish Councils Act 1957, s 3).

- (ii) **Payment to the Information Commissioner for the data controller notification fee (2016/17).**

100307 - £35.00 (Data Protection Act 1998, s 18).

- (iii) **Payment to Northamptonshire ACRE for the annual supporter subscription (2016/17).**

100308 - £35.00 (Local Government Act 1972, s 143).

- (iv) **Donation to the Addingtons Playing Field Association.**

100309 - £1,500.00 (Local Government Miscellaneous Provisions Act 1976, s 19).

- (v) **Donation to Great Addington Memorial Hall Committee.**

100310 - £750.00 (Local Government Miscellaneous Provisions Act 1976, s 19).

- (vi) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**

100311 - £50.00 (Local Government Act 1972, s 137).

**17/546 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**17/547 To confirm and list action items from this meeting.**

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

**17/548 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 February 2017 at 7:45 pm).**