

GREAT ADDINGTON PARISH COUNCIL

Thursday 15 June 2017

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 21 June 2017 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
10 Rushwell Close
Great Addington
KETTERING
NN14 4BP

01536 330858

clerk@greataddingtonpc.co.uk

www.greataddingtonpc.co.uk

AGENDA

17/601 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

17/602 To confirm the minutes of the meeting held on Wednesday 24 May 2017.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

17/603 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
17/00773/FUL full planning application for a steel portal framed cattle shed at Site 1028 Former Quarry, Cranford Road, Great Addington.
Notification has been received that this full planning application has been permitted subject to conditions.
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) HMRC Business Help and Support (May/June 2017).
 - (ii) Rural Services Network (May/June 2017).
- d) **To receive and note on-going items.**
The Council will receive and note updates from Councillors and the Clerk regarding any on-going items/delegated actions which are not within the Four Year Plan.
 - (i) Allocation of the Transparency Fund for Smaller Authorities grant.
 - (ii) Community Speed Watch 2017.

17/604 East Northamptonshire Council (ENC).

- a) **To confirm this Council's position regarding the formal notification that the owners of the Hare and Hounds Public House intend to sell the property.**

The Council has received this notification because it nominated the property for listing as an Asset of Community Value (ACV) under the Localism Act 2011.

- b) **To consider this Council's response to 17/00969/OUT outline planning application for a residential development with public open space and associated infrastructure: means of access from Nicholas Road with other matters (relating to appearance, landscaping, scale and layout) reserved at Land Rear Of Nicholas Road, Irthlingborough.**

The Council will consider its response to this outline planning application for which the deadline is Wednesday 28 June 2017. Background information has been circulated previously and is available using the link below:

<http://pawebssrv.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OPSKD6GOMGH00>

- c) **To receive and note ENC correspondence/reports/publications (for information only). E-mail regarding Armed Forces Day (24 June 2017).**

17/605 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) **E-mail regarding structure change and contact details for the Rights of Way team.**
b) **First for Wellbeing Newsletter (June 2017).**
c) **My County Council In Northamptonshire (June 2017).**

17/606 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (May/June 2017).

17/607 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding upgrading the street lighting.**
b) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
c) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
d) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
e) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**

17/608 Community.

To note this Council's copy for the July 2017 issue of Saints Alive!

The Council will note copy which has been submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 15 June 2017 (prior to the scheduled meeting).

17/609 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note details of the Good Councillor's Guide to Finance and Transparency (2017).**

The Council noted details of the latest edition of this guidance published by the National Association of Local Councils (NALC) to ensure members' understanding of their obligations and commitments regarding public money.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

(i) **E-mail regarding NALC Star Councils 2017**

(ii) **NCALC eUpdate (May/June 2017).**

17/610 Finance.

- a) **To receive the Internal Auditor's report for the year ended 31 March 2017.**
The Council will receive this document, consider any issues raised by the Internal Auditor and approve corrective action if necessary.
- b) **To confirm the latest details of this Council's automatic enrolment reporting duties to the Pensions Regulator.**
The Council will confirm that it is complying with these duties under the Pensions Act 2008.
- c) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- d) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment of the Clerk's salary (April-June 2017).**
CHQ300010 - £384.00 (Local Government Act 1972, s 112).
 - (ii) **Payment to HM Revenue & Customs for PAYE (April-June 2017).**
CHQ300011 - £96.00 (Local Government Act 1972, s 112).
 - (iii) **Payment to JME Ground Services Ltd for All Saints Church mowing (May 2017).**
CHQ300012 - £67.50 inclusive of 20% VAT (Local Government Act 1972, s 215).

17/611 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

17/612 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

17/613 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 19 July 2017 at 7:45 pm).