

GREAT ADDINGTON PARISH COUNCIL

Thursday 10 August 2017

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 16 August 2017 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

17/627 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

17/628 To confirm the minutes of the meeting held on Wednesday 19 July 2017.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

17/629 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E-mail from CPRE Northamptonshire regarding possible reasons for lower attendance at events.
 - (ii) E-mail from Keep Britain Tidy regarding suggestions to improve food waste collections.
 - (iii) HMRC Business Help and Support (July/August 2017).
 - (iv) Local Council Public Advisory Service (July/August 2017).
 - (v) Public Sector Network (July 2017).
 - (vi) Rural Services Network (July/August 2017).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

17/630 East Northamptonshire Council (ENC).

- a) **To note the latest details of the Hare and Hounds Public House listing by ENC as an Asset of Community Value (ACV).**
The Council has received notification that there has been no expression of interest in submitting a bid for this property within the designated six week interim period and that the next phase of the listing process under the Localism Act 2011 has now been invoked.
- b) **To receive and note ENC correspondence/reports/publications (for information only).**

17/631 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) **Corporate Performance Report (January-March 2017).**
- b) **E-mail regarding the new NCC campaign to raise awareness about private fostering arrangements in Northamptonshire.**
- c) **E-mail regarding the availability of a book commissioned by NCC entitled 'Spanning the Centuries, the Historic Bridges of Northamptonshire'.**
- d) **First for Wellbeing Newsletter (July 2017).**
- e) **My County Council In Northamptonshire (July 2017).**

17/632 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (July/August 2017).

17/633 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding upgrading the street lighting.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
- c) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- d) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- e) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**

17/634 Community.

- a) **To receive and note correspondence from Insp D Lyon (Wellingborough and East Northants District) regarding neighbourhood policing and to consider this Council's response to the Northamptonshire Police Locally Identified Priorities Survey.**
The Council will receive and note this correspondence regarding the alignment of resources to identified issues and will consider the priorities for Great Addington.
- b) **To receive and note correspondence from a postgraduate student at the Royal Agricultural University regarding research for a dissertation and to consider this Council's response to the Distribution Patterns of Neighbourhood Planning in Northamptonshire Survey.**
- c) **To approve this Council's copy for the September 2017 issue of Saints Alive!**
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 17 August 2017.

17/635 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To consider attendance at the NCALC 70th Annual General Meeting to be held at Moulton Community Centre on Saturday 7 October 2017 from 10:00 am to 1:00 pm.**
The Council will consider submitting a resolution to be debated at this event and formally nominating delegates (one voting) to attend at no cost.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
- (i) **E-mail regarding the Royal British Legion War Memorial Competition.**

- (ii) **NACRE Village Viewpoint (Summer 2017).**
- (iii) **NCALC Training Calendar (Autumn 2017).**
- (iv) **NCALC eUpdate (July/August 2017).**
- (v) **SLCC News Bulletin (July 2017).**

17/636 Finance.

- a) **To note details of this Council's application to borrow £13,973 from the Public Works Loan Board (PWLB).**

The Council will note details of this application to borrow the net cost of replacing 26 existing sodium and mercury street lights with 25 LED units over a 20 year term in line with borrowing approval reference SRP 5/23/05 Application 2016-17 (129).

- b) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.

- c) **To approve payments in accordance with relevant legislation.**

The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.

- (i) **Payment to Stocksigns Ltd of the 50% balance for the supply and installation of four vehicle activated signs (INV161579/RAH270713-2/GAPC004).**

PAY000012 - £5,534.40 inclusive of 20% VAT (Local Government Rating Act 1997, s 30).

- (ii) **Payment to Balfour Beatty Living Places Ltd for upgrading the street lighting (IN_31110/RCSN8400/GAPC003).**

PAY000013 - £16,767.01 inclusive of 20% VAT (Parish Councils Act 1957, s 3).

- (iii) **Payment to JME Ground Services Ltd for July 2017 All Saints Church mowing (6277).**

PAY000014 - £135.00 inclusive of 20% VAT (Local Government Act 1972, s 215).

17/637 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

17/638 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

17/639 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 September 2017 at 7:45 pm).