

GREAT ADDINGTON PARISH COUNCIL

Thursday 12 October 2017

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 October 2017 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

17/654 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

17/655 To confirm the minutes of the meeting held on Wednesday 20 September 2017.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

17/656 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) Civic Voice War Memorials News (October 2017).
 - (ii) HMRC Business Help and Support (September/October 2017).
 - (iii) Keep Britain Tidy (September 2017).
 - (iv) Rural Services Network (September/October 2017).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

17/657 East Northamptonshire Council (ENC).

To receive and note ENC correspondence/reports/publications (for information only).

17/658 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) E-mail regarding the Body Worn Video Cameras for Parking Enforcement Officers Consultation.
- b) E-mail regarding the Pathfinder II Flood Resilience Project.
- c) Corporate Performance Report (April-June 2017).
- d) First for Wellbeing Newsletter (October 2017).

17/659 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

- a) Letter regarding weekly advice surgeries held locally on an appointment basis.
- b) Tom Pursglove MP's Westminster Report (September/October 2017).

17/660 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) To note the latest details and consider proposals by this Council regarding upgrading the street lighting.
- b) To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.
- c) To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.
- d) To note the latest details and consider proposals by this Council regarding its review of governance documents.
- e) To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.
- f) To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.

17/661 Community.

- a) To note details of Stanwick Parish Council's 'Think Before You Park' initiative to address the issue of inconsiderate parking.

The Council will note details of this initiative which is supported by Northamptonshire Police whereby advisory leaflets are issued explaining the impact of parking inconsiderately.

- b) To approve this Council's copy for the November 2017 issue of Saints Alive!

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 October 2017.

17/662 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) To note any issues of interest raised at the NCALC 70th Annual General Meeting which are of relevance to this Council and/or to Great Addington.

(i) Clustering arrangements.

(ii) Communicating and engaging effectively with the local community.

- b) To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

(i) E-mail regarding ALCC constructive dialogue with NALC update.

(ii) NACRE Community Facilities Newsletter (October 2017).

(iii) NCALC eUpdate (September/October 2017).

(iv) NCALC Training Calendar (Autumn 2017).

(v) SLCC News Bulletin (October 2017).

17/663 Finance.

- a) To receive and approve the quarterly statement of receipts and payments under each budget heading.

The Council will receive and scrutinise these documents to enable it to monitor actual performance against its budget, consider explanations of any significant variances and approve corrective action if necessary.

- b) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- c) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- d) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to JME Ground Services Ltd for September 2017 All Saints Church mowing charge (6340).**
PAY000021 - £135.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (ii) **Payment to E.ON for July-September 2017 street lighting electricity charge (H14F361CA4).**
PAY000022 - £432.16 inclusive of 5% VAT (Parish Councils Act 1957, s 3).
 - (iii) **Grant to the Addingtons Playing Field Association.**
PAY000023 - £1,500.00 (Local Government Miscellaneous Provisions Act 1976, s 19).
 - (iv) **Grant to Great Addington Memorial Hall Committee.**
PAY000024 - £750.00 (Local Government Miscellaneous Provisions Act 1976, s 19).
 - (v) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**
PAY000025 - £50.00 (Local Government Act 1972, s 137).
 - (vi) **Donation to the Royal British Legion Poppy Appeal for the Remembrance Day wreath.**
PAY000026 - £30.00 (Local Government Act 1972, s 137).

17/664 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

17/665 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

17/666 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 November 2017 at 7:45 pm).