

GREAT ADDINGTON PARISH COUNCIL

Thursday 14 December 2017

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 December 2017 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

17/680 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

17/681 To confirm the minutes of the meeting held on Wednesday 15 November 2017.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

17/682 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
16/02466/FUL full planning application for the demolition of the existing bus depot and erection of detached dwelling with associated parking and amenity space. Conversion and extension of the existing barn to a dwelling at Rectory Farm, Cranford Road, Great Addington.
Notification has been received that permission for this full planning application has been granted subject to conditions (minute 17/539 refers).
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) **E-mail regarding Northamptonshire Rural Housing Association 2016/17 Annual Report.**
 - (ii) **Big Lottery Fund News (November/December 2017).**
 - (iii) **E.ON Monthly Market Report (November 2017).**
 - (iv) **HMRC Business Help and Support (November/December 2017).**
 - (v) **Keep Britain Tidy (November 2017).**

- (vi) **Public Sector Network (November/December 2017).**
- (vii) **Rural Services Network (November/December 2017).**
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

17/683 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 17/02380/FUL full planning application for erection of agricultural worker's dwelling house to replace temporary existing mobile home used as temporary agricultural worker's dwelling at Patch Lodge Farm Caravan, Cranford Road, Great Addington.**
The Council will consider its response to this full planning application for which the deadline is Friday 22 December 2017. Background information has been circulated previously and is available using the link below:
<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OZ5L9CGO0D000>
- b) **To receive and note ENC correspondence/reports/publications (for information only). E-mail regarding the ENC Residents' Survey.**

17/684 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) **E-mail regarding the NCC Draft Northamptonshire Health and Wellbeing Board Pharmaceutical Needs Assessment.**
- b) **My County Council In Northamptonshire (November 2017).**
- c) **Northamptonshire Trading Standards News (Issue 11).**

17/685 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (November/December 2017).

17/686 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**
- e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

17/687 Community.

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011, including possible co-operation with neighbouring communities. Background information has been circulated previously and is available using the link below:

<https://mycommunity.org.uk/wp-content/uploads/The-Good-Councillors-Guide-to-Neighbourhood-Planning.pdf>

- b) **To note the latest details of Stanwick Parish Council's 'Think Before You Park' initiative to address the issue of inconsiderate parking.**

The Council will note the latest details of this initiative (following attendance by Cllr N Palmer and Cllr M Scott at a meeting of Woodford Parish Council) whereby advisory leaflets are issued explaining the impact of parking inconsiderately.

- c) **To note details of Community Speed Watch 2018.**

The Council will note details of this programme which assists communities in addressing the issue of speeding.

- d) **To receive and note correspondence from Mr S Mold (Northamptonshire Police and Crime Commissioner) regarding the 'Sponsor a PCSO' scheme.**
The Council will note details of this initiative which aims to provide effective community policing by working collaboratively. Background information has been circulated previously and is available using the link below:
https://www.northantspcc.org.uk/wp-content/uploads/2017/11/NPCC_Sponsor_PCSO_A5_FINAL.pdf
- f) **To note this Council's copy for the January 2018 issue of Saints Alive!**
The Council will note copy submitted along with the regular items for inclusion in this issue for which the deadline is Friday 15 December 2017 (prior to the scheduled meeting).

17/688 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**
The Council will consider attendance at these events to ensure awareness of the latest legislation and/or recommended good practice.
- (i) **NCALC Parish Mapping Demonstration Session on Monday 22 January 2018.**
 - (ii) **SLCC Regional Training Seminar on Wednesday 31 January 2018 at £90.00 inclusive of 20% VAT per delegate.**
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
- (i) **E-mail regarding NCALC's response to the NCC Phase 1 Draft Budget Proposals and Council Plan Consultation 2018/19.**
 - (ii) **NCALC eUpdate (November/December 2017).**
 - (iii) **SLCC News Bulletin (November/December 2017).**

17/689 Finance.

- a) **To approve this Council's budget for the year ended 31 March 2019.**
The Council will consider proposed expenditure, anticipated income together with the current level of reserves before approving its budget and confirming the precept for the year ended 31 March 2019.
- b) **To confirm this Council's precept for the year ended 31 March 2019.**
The Council will confirm the sum it is to precept upon ENC for the year ended 31 March 2019 once its budget has been approved.
- c) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- d) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
- (i) **Payment of the Clerk's salary (October-December 2017).**
PAY000027 - £384.00 (Local Government Act 1972, s 112).
 - (ii) **Payment to HM Revenue & Customs for PAYE (October-December 2017).**
PAY000028 - £96.00 (Local Government Act 1972, s 112).
 - (iii) **Payment to Northants CALC for the Off to a Flying Start course fee (6566).**
PAY000029 - £42.00 (Local Government Act 1972, s 111).
 - (iv) **Payment to Aon UK Ltd for the pro-rata additional insurance premium.**
PAY000030 - £30.78 inclusive of 12% IPT (Local Government Act 1972, s 111).
 - (v) **Payment to JME Ground Services Ltd for November 2017 All Saints Church mowing (6424).**
PAY000031 - £67.50 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (vi) **Payment to Unity Trust Bank plc for service charges (October-December 2017).**
PAY000032 - £18.00 (Local Government Act 1972, s 111).

17/690 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

17/691 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

17/692 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 17 January 2018 at 7:45 pm).

