

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in the Memorial Hall on Wednesday 18 June 2014

Present at the meeting.

Councillors: Cllr E Scott (in the Chair), Cllr A Fischelis, Cllr C Fry, Cllr C May, Cllr H Mayes and Cllr M Scott (from agenda item 14/166 onwards).

In attendance: Mrs H Hoier (Clerk).

14/163 Formalities.

- a) **Apologies for absence.**
An apology for absence was received (because of family responsibilities) from Cllr N Palmer. Cllr D Hughes (ENC Woodford Ward) also sent an apology for absence.
RESOLVED that the reason for absence provided by Cllr N Palmer be **APPROVED** by this Council.
- b) **Information requests/comments from members of the public/press.**
There were no new information requests/comments from members of the public/press.
- c) **Declarations of interest by members in items on the agenda.**
There were no disclosures of interest by members in items on the agenda.
- d) **Exclusion of the public/press from the meeting during the transaction of agenda items containing confidential information.**
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

14/164 Minutes of the Annual Meeting held on Monday 19 May 2014.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the Annual Meeting held on Monday 19 May 2014 and signed by the Chairman.

14/165 Governance.

- a) **Proposed amendments to governing documents.**
 - (i) **NALC Model Standing Orders.**
The Council reviewed the optional non-statutory sections of this governing document which had been customised in accordance with its terms of reference (deferred from the Annual Meeting).
RESOLVED that it be proposed, seconded and with all members present;
CARRIED that the NALC Model Standing Orders be adopted by this Council (minute 14/157 refers).
 - (ii) **NALC Model Financial Regulations.**
The Council reviewed the optional non-statutory sections of this governing document which had been customised in accordance with its terms of reference (deferred from the Annual Meeting).
RESOLVED that it be proposed, seconded and with all members present;
CARRIED that the NALC Model Financial Regulations be adopted by this Council (minute 14/157 refers).
- b) **Appointment of representatives to outside bodies.**
 - (i) **Addingtons Playing Field Association (APFA).**
RESOLVED that it be proposed, seconded and with all members present;
CARRIED that Cllr C Fry and Cllr C May be appointed as the Addingtons Playing Field Association (APFA) representatives for 2014/15.
 - (ii) **Great Addington Memorial Hall Committee (GAMHC).**
RESOLVED that it be proposed, seconded and with all members present;
CARRIED that Cllr E Scott be appointed as the Great Addington Memorial Hall Committee (GAMHC) representative for 2014/15.
 - (iii) **Footpath Warden.**
RESOLVED that it be proposed, seconded and with all members present;
CARRIED that Cllr E Scott be appointed as the Footpath Warden for 2014/15.
 - (iv) **Ringstead Grange Quarry Liaison Group.**
RESOLVED that it be proposed, seconded and with all members present;
CARRIED that Cllr H Mayes be appointed as the Ringstead Grange Quarry Liaison Group representative for 2014/15.

14/166 Co-option to fill the casual vacancy.

The Council received a single nomination from Mr M Scott.

RESOLVED that it be proposed, seconded and with all members present; **CARRIED** that Mr M Scott be co-opted by this Council to fill the casual vacancy.

14/167 Minor items.

a) Chairman's announcements.

There were announcements from the Chairman.

b) General correspondence/reports/publications (for delegated action and/or information only).

Details of these items were noted (with particular reference to EN/14/00648/FUL application for which planning permission has been granted; the latest details of the village commemorative sign along with support available for co-operative pubs) and Councillors and the Clerk summarised any information received/action taken since 19 May 2014.

14/168 East Northamptonshire Council (ENC).

a) ENC Draft Wind and Solar Power Supplementary Planning Document.

The Council was unable to consider its response to this consultation regarding requirements for the preparation of planning applications relating to wind and solar development because there are inconsistencies in the background documents.

RESOLVED to defer the transaction of this business to the next scheduled meeting at the Chairman's discretion and on the grounds of procedural efficiency.

b) ENC Monitoring Officer Town and Parish Council Briefing.

There were no new guidance documents available for consideration.

c) ENC correspondence/reports/publications (for information only).

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to effective communication, working in partnership along with the availability of dog fouling notices).

14/169 Northamptonshire County Council (NCC).

a) NCC Northamptonshire Minerals and Waste Development Framework Partial Review: Minerals and Waste Local Plan Proposed Modifications.

The Council considered participation in this consultation regarding the three main modifications to this planning document to ensure its soundness prior to adoption.

RESOLVED that this Council will not be making a representation in respect of this consultation.

NCC correspondence/reports/publications (for information only).

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to highway maintenance).

14/170 Constituency for Corby and East Northamptonshire.

Parliamentary correspondence/reports/publications sent on behalf of Mr A Sawford MP (for information only).

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to healthcare provision).

14/171 Community.

a) Options and resources available to this Council regarding issues of concern raised at the Annual Parish Meeting (of electors).

The Council noted concerns expressed by residents relating to the maintenance/routes of footpaths, the poor quality of verge mowing along with dog fouling and the Chairman and the Clerk summarised any information received/action taken since 19 May 2014. The Council then considered its available short and long term options and resources to address these issues (with particular reference to verge mowing).

RESOLVED that this Council could take immediate action to address dog fouling by purchasing dog bins (minute 13/056 refers).

b) July 2014 issue of Saints Alive!

Copy to be included in the July 2014 issue of Saints Alive! was considered (with particular reference to business transacted at the June meeting).

RESOLVED that the co-option of Cllr M Scott, the availability for inspection of the Council's financial records, details of highway verge mowing along with an appeal to dog owners to dispose of waste responsibly be included with the regular items.

- c) **Addingtons organisations.**
- (i) **Addingtons Playing Field Association (APFA).**
On behalf of the APFA, Cllr C Fry and Cllr C May reported to the Council on the latest details of the APFA's new facilities, fundraising activities and improvement work (with particular reference to the forthcoming inter-village rounders match).
- (ii) **Great Addington Memorial Hall Committee (GAMHC).**
On behalf of GAMHC, Cllr E Scott and the Clerk reported to the Council on the latest details of GAMHC's bookings, fundraising events and enhancements (with particular reference to reducing electricity costs by £500 per annum by cost saving measures).

14/172 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **NACRE/NCALC/SLCC conferences and training courses.**
Details were noted of these forthcoming events (with particular reference to support of recently co-opted members, new legislation and recommended good practice).
RESOLVED that the attendance of Cllr A Fischelis and Cllr M Scott at the 'Off to a Flying Start' training course offered by NCALC at the cost of £39.00 per delegate be **APPROVED** by this Council.
- b) **NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to effective employee management procedures along with the importance of contested elections).

14/173 Finance.

- a) **Financial statements, bank reconciliation and asset register for the year ended 31 March 2014.**
The Council received and scrutinised these financial documents prior to the Clerk's certification of the 2013/14 accounting statements (deferred from the Annual Meeting).
RESOLVED that the net bank balance of £9,746.71 reconciles to the receipts and payments and the total value of this Council's fixed assets/long term investments at 31 March 2014 was £32,346.67 (minute 14/161 refers).
- b) **Sections 1 and 2 of the Annual Return for the year ended 31 March 2014.**
The Council ensured that all sections of this document had been completed in accordance with proper practices (deferred from the Annual Meeting).
RESOLVED that Sections 1 and 2 of the Annual Return for the year ended 31 March 2014 be proposed, seconded and with all members present in favour; **APPROVED** by this Council.
- c) **Payments in accordance with relevant legislation.**
RESOLVED that cheques 100190-100193 at the total expenditure of £604.73 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately.
- (i) **Payment of the Clerk's salary (April-June 2014).**
100190 - £367.20 (Local Government Act 1972, s 112).
- (ii) **Payment to HM Revenue & Customs for PAYE (April-June 2014).**
100191 - £91.80 (Local Government Act 1972, s 112).
- (iii) **Payment to E.ON Energy Solutions Ltd for lamp and bowl replacement.**
100192 - £55.73 (Parish Councils Act 1957, s 3).
- (iv) **Payment to JME Garden Services Ltd for All Saints Church mowing (May 2014).**
100193 - £90.00 (Local Government Act 1972, s 215).

14/174 Additional business to be included on the agenda of the next meeting.

RESOLVED that there was no additional business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of a subsequent meeting.

14/175 Date of the next meeting.

RESOLVED that the next of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 July 2014 at 7.45 pm.

The Chairman closed the meeting at 9.40 pm.

Signed by Cllr E Scott (Chairman) at the meeting held on Wednesday 16 July 2014.