

# GREAT ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held in the Memorial Hall on Wednesday 21 January 2015

### Present at the meeting.

**Councillors:** Cllr E Scott (in the Chair), Cllr H Mayes, Cllr N Palmer and Cllr M Scott.

**In attendance:** Mrs H Hoier (Clerk) and one member of the public.

### 15/246 Formalities.

- a) **To receive and approve apologies for absence.**  
Apologies for absence were received from Cllr A Fischelis, Cllr C Fry and Cllr C May (all due to family commitments). An apology for absence was also received from Cllr D Hughes (ENC Woodford Ward).  
**RESOLVED** that the reasons for absence provided by Cllr A Fischelis, Cllr C Fry and Cllr C May be **APPROVED** by this Council.
- b) **To receive information requests/comments from members of the public/press.**  
An information request was received via e-mail regarding the telephone box on Main Street. Verbal information requests had been received prior to the meeting regarding the outcome of the Council's correspondence with ENC Planning Enforcement in respect of Carters Travel along with an appeal for support to provide a broadband facility in the Memorial Hall.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
There were no disclosures of interest by members in items on the agenda.
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**  
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

### 15/247 To confirm the minutes of the meeting held on Wednesday 17 December 2014.

**RESOLVED** that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Wednesday 17 December 2014 and signed by the Chairman.

### 15/248 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**  
There were no announcements by the Chairman.  
*At this point in the meeting, the Council considered nominating The Hare and Hounds as an asset of community value under the Community Right to Bid provisions of the Localism Act 2011 so that a member of the public was available to provide background information.*  
**RESOLVED** to vary the order of business in order to transact agenda item 14/252 a) at the Chairman's discretion and on the grounds of procedural efficiency.  
**RESOLVED** that prior to exercising its right to nominate The Hare and Hounds as an asset of community value to be included on the list maintained by ENC, this Council will appoint members to research the registration procedure.
- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**  
Details of these items were noted (with particular reference to highway maintenance) and Councillors and the Clerk summarised any information received/action taken since 17 December 2014. The Clerk advised that a pothole in the footway on Lower Street had been reported to the Street Doctor and that all street lighting maintenance issues should be referred to E.ON Energy Solutions Ltd via e-mail. Cllr H Mayes reported that the installation of a hot meals facility and relocation of an existing timber structure at Great Addington CEVA Primary School has been rescheduled to the Easter school holiday (minutes 14/214 and 14/229 refer).

### 15/249 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 14/02306/PDU permitted development - use application (resubmission of 14/01730/PDU) for the change of use of an agricultural barn to a single dwelling house (prior notification under class MB) at OP0045 and 0054 SP9575, Woodford Road, Great Addington.**  
The Council has previously been a consultee regarding this site and considered submitting a response to this resubmitted permitted development - use application site notice. It was acknowledged that the additional supporting evidence does not address the Council's

concerns that the site is outside the village development boundary, the structure continues to be in breach of the condition regarding weatherboard facing imposed when permission was granted for application reference 04/01709/FUL and there are no pedestrian or cycle routes to the village.

**RESOLVED** that this Council will correspond regarding EN/14/02306/PDU permitted development - use application and recommend that prior approval is refused on the grounds that it is inconsistent with sustainable development, Great Addington Parish Plan and conditions of a previous planning permission (minute 14/214 refers).

**b) To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The latest details were noted of recent legislation and recommended good practice (with particular reference to a transparency code for smaller authorities, a briefing session for clerks in preparation for the forthcoming elections along with a parish polls consultation).

**c) To receive and note ENC correspondence/reports/publications (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to electronic consultation for planning applications).

**15/250 Northamptonshire County Council (NCC).**

**a) To consider this Council's response to the NCC Care Act 2014 Consultation.**

The Council considered responding to this consultation regarding NCC's implementation in Northamptonshire of the discretionary aspects of the Care Act 2014.

**RESOLVED** that this Council will not be submitting a representation in response to this consultation.

**b) To receive and note NCC correspondence/reports/publications (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to Superfast Northamptonshire).

**15/251 Constituency for Corby and East Northamptonshire.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr A Sawford MP (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to delay of investment to improve the Chowns Mill roundabout).

**15/252 Community.**

**a) To consider nominating The Hare and Hounds as an asset of community value under the Community Right to Bid provisions of the Localism Act 2011.**

The order of business had been varied so that this agenda item could be transacted at an earlier point in the meeting (minute 134/248 refers).

**b) To consider the options and resources available to this Council regarding effective methods of communication and engagement.**

The Council noted details of an action plan prepared by the Communication Strategy Workgroup (with particular reference to encouraging greater involvement of residents in community planning and candidacy in the May 2015 local elections).

**RESOLVED** to defer the transaction of this business to a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

**c) To consider the options and resources available regarding this Council's purchase of a village commemorative sign.**

The Council noted the latest details of its purchase of a sign to commemorate the Queen's Diamond Jubilee and it was acknowledged that various procedures must be followed and conditions met (with particular reference to approved contractors and special licences).

**RESOLVED** to defer the transaction of this business to a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

**d) To consider the options and resources available regarding encouraging candidacy in the May 2015 local elections.**

The Council noted details of information provided by various organisations and it was acknowledged that consideration of the options and resources available would be more effective once the Clerk has attended the ENC Elections Briefing for Clerks.

**RESOLVED** to defer the transaction of this business to a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

- e) **To note issues of concern/interest raised by residents since 17 December 2014 and to consider the options and resources available to this Council.**  
The Council noted an issue of interest expressed by a resident relating to the relocation of the public bench on Main Street to the triangular verge opposite The Hare and Hounds.  
**RESOLVED** that relocation of the public bench on Main Street be considered in conjunction with the Council's purchase of a village commemorative sign.
- f) **To note this Council's copy for the February 2015 issue of Saints Alive!**  
The Council noted copy submitted along with the regular items for inclusion in this issue for which the deadline was Monday 19 January 2015 and so prior to the meeting.  
**RESOLVED** that it be **NOTED** that details of the Council's 2015/16 Precept together with an appeal for personal donations on behalf of the Warwickshire and Northamptonshire Air Ambulance were submitted at the Clerk's discretion with the regular items.
- g) **To receive and note reports of Addingtons organisations.**
- (i) **Great Addington Memorial Hall Committee (GAMHC).**  
On behalf of GAMHC, the Chairman reported to the Council on the latest details of GAMHC's bookings, fundraising events and enhancements (with particular reference to undertaking modifications to the heating and water system during the February half term school holiday).
- (ii) **Ringstead Grange Quarry Liaison Group (RGQLG).**  
On behalf of the RGQLG, Cllr H Mayes reported to the Council on the latest details of the RGQLG's activities (with particular reference to holding the next meeting on site).

**15/253 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**  
Details were noted of these forthcoming events (with particular reference to compliance with new legislation and awareness of recommended good practice).  
**RESOLVED** that the attendance of Cllr N Palmer at the NCALC 'Digital by Default' training course (free of charge) be **APPROVED** by this Council.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**  
These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to NACRE guidance in respect of reviewing street lighting energy and maintenance contracts).

**15/254 Finance.**

- a) **To consider grant applications and annual donations for the benefit of community, voluntary and charitable organisations.**  
The Council considered written grant applications submitted on behalf of the Addingtons Playing Field Association and Great Addington Memorial Hall Committee.  
**RESOLVED** that a donation of £1,500 to the APFA towards revenue expenses (including virement of £250 from a budget heading with a favourable variance) be proposed, seconded and with all members present in favour; **APPROVED** by this Council.  
**RESOLVED** that a donation of £550 to GAMHC towards insurance expenses be proposed, seconded and with all members present in favour; **APPROVED** by this Council.
- b) **To approve payments in accordance with relevant legislation.**  
**RESOLVED** that cheques 100212-100217 at the total expenditure of £483.28 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately (including virement of £10.00 from the external audit budget heading).
- (i) **Payment to E.ON for street lighting energy (October-December 2014).**  
100212 - £226.10 (Parish Councils Act 1957, s 3).
- (ii) **Payment to E.ON Energy Solutions Ltd for street lighting maintenance (October-December 2014).**  
100213 - £92.18 (Parish Councils Act 1957, s 3).
- (iii) **Payment to the Information Commissioner for the data controller notification fee (2014/15).**  
100214 - £35.00 (Data Protection Act 1998, s 18).

- (iv) **Payment to JME Garden Services Ltd for All Saints Church mowing (December 2014).**  
100215 - £45.00 (Local Government Act 1972, s 215).
- (v) **Payment to Northamptonshire ACRE for the annual supporter subscription (2014/15).**  
100216 - £35.00 (Local Government Act 1972, s 143).
- (vi) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**  
100217 - £50.00 (Local Government Act 1972, s 137).

**15/255 To confirm any additional business to be included on the agenda of the next meeting.**

**RESOLVED** that with the exception of assessing the efficiency of this Council's street lighting expenses (including long term planning) and considering the options and resources available, there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of a subsequent meeting.

**15/256 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 February 2015 at 7:45 pm.**

It was acknowledged that at least three members of the Council would be unable to attend the next scheduled meeting and that there would be a risk that it would not be quorate.

**RESOLVED** that subject to there being a quorum, the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 February 2015 at 7.45 pm.

*The Chairman closed the meeting at 9.16 pm.*

**Signed by Cllr C Fry (Chairman) at the meeting held on Wednesday 18 February 2015.**

APPROVED