

# GREAT ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held in the Memorial Hall on Wednesday 18 February 2015

### Present at the meeting.

**Councillors:** Cllr C Fry (in the Chair), Cllr A Fischelis, Cllr H Mayes and Cllr N Palmer.  
**In attendance:** Mrs H Hoier (Clerk).

### 15/257 Formalities.

- a) **To receive and approve apologies for absence.**  
Apologies for absence were received from Cllr C May, Cllr E Scott and Cllr M Scott (all due to family commitments).  
**RESOLVED** that the reasons for absence provided by Cllr C May, Cllr E Scott and Cllr M Scott be **APPROVED** by this Council.
- b) **To receive information requests/comments from members of the public/press.**  
There were no information requests/comments from members of the public/press.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Cllr C Fry declared an interest in the Northamptonshire Highways Parish Satisfaction Questionnaire because of a professional association with the contractor (agenda item 15/261 a) refers).
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**  
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

### 15/258 To confirm the minutes of the meeting held on Wednesday 21 January 2015.

**RESOLVED** that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Wednesday 21 January 2015 and signed by the Chairman.

### 15/259 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**  
There were no announcements by the Chairman.
- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**  
Details of these items were noted (with particular reference to 14/02306/PDU permitted development - use application for which prior approval has been granted) and Councillors and the Clerk summarised any information received/action taken since 21 January 2015.

### 15/260 East Northamptonshire Council (ENC).

- a) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**  
The latest details were noted of recent legislation and recommended good practice (with particular reference to amendments to change of use permitted development rights along with the availability of free training/support regarding the use of technology to communicate effectively).
- b) **To receive and note ENC correspondence/reports/publications (for information only).**  
These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to the availability of funding for community groups).

### 15/261 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the Northamptonshire Highways Parish Satisfaction Questionnaire.**  
The Council considered its response to this consultation regarding the effectiveness and delivery of services provided by Northamptonshire Highways (with particular reference to effective reporting of highways issues via the Street Doctor).  
**RESOLVED** that the Clerk be **AUTHORISED** to respond to the Northamptonshire Highways Parish Satisfaction Questionnaire on behalf of this Council.
- b) **To consider this Council's response to the NCC Sexual Health Consultation.**  
The Council considered its response to this consultation regarding NCC's review of its integrated sexual health services to determine whether there is adequate provision in Northamptonshire.

**RESOLVED** that this Council will not be submitting a representation in response to this consultation.

- c) **To receive and note NCC correspondence/reports/publications (for information only).**  
These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to community safety).

**15/262 North Northamptonshire Joint Planning Unit (NNJPU).**

- a) **To consider this Council's response to the NNJPU North Northamptonshire Joint Core Strategy (JCS) Pre-Submission Plan Consultation (January 2015).**

The Council considered its response to this consultation regarding the NNJPU review of the North Northamptonshire JCS adopted in 2008 to monitor progress and plan forward to 2031.

**RESOLVED** that this Council will not be submitting a representation in response to this consultation.

- b) **To consider this Council's response to the NNJPU Draft Biodiversity and Draft Upper Nene Valley Gravel Pits Special Protection Area (SPA) Supplementary Planning Document (SPD) Consultation.**

The Council considered its response to this consultation to assist developers and others ensure that development has no significant effect on the SPA, in accordance with the legal requirements of the Habitats Regulations.

**RESOLVED** that this Council will not be submitting a representation in response to this consultation.

**15/263 Constituency for Corby and East Northamptonshire.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr A Sawford MP (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to Fineshade Wood).

**15/264 Community.**

- a) **To consider nominating a representative of this Council to the Joint Action Group (JAG) for East Northants Central.**

The Council considered nominating a representative to this multi-agency body which aims to identify, set and review results regarding local policing priorities.

**RESOLVED** to nominate Cllr A Fischelis as this Council's representative to the Joint Action Group (JAG) for East Northants.

- b) **To confirm the details of Operation Spring Clean 2015.**

The Council confirmed the date, time and all other necessary arrangements regarding this annual event.

**RESOLVED** that Operation Spring Clean 2015 be held on Wednesday 22 April 2015 from 6.00 pm to 7.30 pm so that it coincides with the Campaign to Protect Rural England (CPRE) Northamptonshire's annual litter pick throughout the month of April.

- c) **To consider the options and resources available regarding this Council's use of traffic calming schemes.**

The Council noted the latest details of recommendations prepared by the Traffic Calming Workgroup and considered the options and resources available to control the speed of vehicles travelling through Great Addington (with particular reference to participation in Community Speed Watch 2015 along with more effective road signage).

**RESOLVED** that the recommendations prepared by the Traffic Calming Workgroup be **NOTED** and that this Council's current resources be utilised as effectively as possible.

- d) **To consider the options and resources available regarding this Council's purchase of a village commemorative sign.**

The Council noted the latest details of its purchase of a sign to commemorate the Queen's Diamond Jubilee and it was acknowledged that grants via the ENC Member Empowerment Fund and the NCC Empowering Councillors and Communities Scheme will be available in the forthcoming financial year.

**RESOLVED** to defer the transaction of this business to a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

- e) **To consider the options and resources available regarding encouraging candidacy in the May 2015 local elections.**

The Council noted details of information provided at the ENC Elections Briefing for Clerks regarding general administration (with particular reference to the requirement to deliver nomination papers in person).

**RESOLVED** to defer the transaction of this business to the next scheduled meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

- f) **To note issues of concern/interest raised by residents since 21 January 2015 and to consider the options and resources available to this Council.**

The Council noted details of new concerns expressed by residents relating to nuisance caused by bonfires and inconsiderate motorists.

**RESOLVED** that a further reminder to residents to be considerate to their neighbours when using bonfires to dispose of garden or household waste along with a warning that they could be in breach of the Environmental Protection Act 1990 be included with this Council's copy in the March 2015 issue of Saints Alive!

- g) **To approve this Council's copy for the March 2015 issue of Saints Alive!**

Copy to be included in the March 2015 issue of Saints Alive! was considered (with particular reference to business transacted at the February meeting).

**RESOLVED** that a further reminder to residents to be considerate to neighbours when using bonfires for garden/household waste disposal; appeals for volunteers to assist with Community Speed Watch 2015 and Operation Spring Clean 2015 along with details of the forthcoming elections be included with the regular items.

- h) **To receive and note reports of Addingtons organisations.**

**Addingtons Playing Field Association (APFA).**

On behalf of the APFA, Cllr C Fry reported to the Council on the latest details of the APFA's new facilities, fundraising activities and improvement work (with particular reference to the proposed removal of an overhanging ash tree).

**15/265 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

Details were noted of these forthcoming events (with particular reference to compliance with new legislation and awareness of recommended good practice).

**RESOLVED** that there were no additional conferences or training courses which are currently of sufficient relevance to this Council and/or to Great Addington.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to preparing for year end audit along with issuing agendas via e-mail).

**15/266 Finance.**

- a) **To review the effectiveness of this Council's arrangements for the management of risk and systems of internal control for the year ended 31 March 2015.**

It was acknowledged that no issues of concern regarding these procedures have been identified during the current financial year.

**RESOLVED** to defer the transaction of this business item to the next scheduled meeting at the Chairman's discretion and on the grounds of procedural efficiency.

- b) **To confirm the scope of work regarding the 2015/16 All Saints Church mowing contract and to consider inviting tenders from approved contractors.**

The Council reviewed the current arrangements regarding this contract (with particular reference to the frequency/timing of cuts required throughout the season). It was acknowledged that although JME Garden Services Ltd provides a consistently efficient service, the Council should invite tenders from other approved contractors in order to ensure transparency.

**RESOLVED** that with the exception of excluding the months of December and January, the 2015/16 All Saints Church mowing contract scope of work/specification regarding frequency/timing of cuts will be as previous seasons and that tenders will be invited from approved contractors for consideration at the next scheduled meeting (minutes 13/008 and 14/119 refer).

- c) **To consider grant applications and annual donations for the benefit of community, voluntary and charitable organisations.**

The Council considered a written grant application submitted by the Addingtons Pre-School towards the provision of internet access at the Memorial Hall. It was acknowledged that the cost per annum of £263.88 quoted for this service is likely to be an introductory offer for the first year only.

**RESOLVED** that in principle this Council would be prepared to support a scheme to provide internet access at the Memorial Hall so long as this is controlled by GAMHC on behalf of all users.

- d) **To approve payments in accordance with relevant legislation.**  
**RESOLVED** that cheques 100218-100221 at the total expenditure of £1,671.44 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately (including virement of £54.00 and £250.00 from the external audit and repairs reserve budget headings respectively).
- (i) **Payment to JME Ground Services Ltd for All Saints Church mowing (January 2015).**  
100218 - £54.00 (Local Government Act 1972, s 215).
  - (ii) **Payment to RAO Stationers Ltd for A4 paper and inkjet cartridges.**  
100219 - £62.44 (Local Government Act 1972, s 111).
  - (iii) **Donation to Great Addington Memorial Hall Committee.**  
100220 - £550.00 (Local Government Miscellaneous Provisions Act 1976, s 19).
  - (iv) **Donation to the Addingtons Playing Field Association.**  
100221 - £1,500.00 (Local Government Miscellaneous Provisions Act 1976, s 19).

**15/267 To confirm any additional business to be included on the agenda of the next meeting.**

**RESOLVED** that there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of a subsequent meeting.

**15/268 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 March 2015 at 7:45 pm.**

**RESOLVED** that the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 18 March 2015 at 7.45 pm.

*The Chairman closed the meeting at 9.35 pm.*

**Signed by Cllr C Fry (Chairman) at the meeting held on Wednesday 18 March 2015.**