

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in the Memorial Hall on Wednesday 17 June 2015

Present at the meeting.

Councillors: Cllr N Palmer (in the Chair), Cllr A Fischelis, Cllr H Mayes and Cllr H Rainbow.
In attendance: Mrs H Hoier (Clerk) and Cllr D Hughes (ENC Woodford Ward).

15/300 Formalities.

- a) **To receive and approve apologies for absence.**
Apologies for absence were received from Cllr C May, Cllr M Scott and Cllr C Wilkinson (because of either family or employment commitments). An apology for absence was also received from Cllr S Hughes (NCC Irthlingborough Division).
RESOLVED that the reasons for absence provided by Cllr C May, Cllr M Scott and Cllr C Wilkinson be **APPROVED** by this Council.
- b) **To receive information requests/comments from members of the public.**
There were no written information requests/comments from members of the public.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
There were no disclosures of interest by members in items on the agenda.
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

15/301 To confirm the minutes of the Annual Meeting held on Wednesday 20 May 2015.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the Annual Meeting held on Wednesday 20 May 2015 and signed by the Chairman.

15/302 Governance.

- a) **To approve any amendments to this Council's procedures.**
It was acknowledged that the Council's procedures for handling complaints and requests made under the Freedom of Information Act 2000 should be reviewed to ensure compliance with current legislation and awareness of recommended good practice (deferred from the Annual Meeting).
RESOLVED that the NALC Model Complaints Procedure be proposed, seconded and with all members present in favour; **APPROVED** by this Council without amendments (minute 15/295 refers).
RESOLVED that the Information Commissioner's Office (ICO) Model Publication Scheme be proposed, seconded and with all members present in favour; **APPROVED** by this Council without amendments (minute 15/295 refers).
- b) **To appoint representatives of this Council to outside bodies.**
The governing document of the Addingtons Playing Field Association (APFA) was examined to determine whether an elected member of the Council must be its second representative to this outside body.
RESOLVED that this Council shall take no further action regarding appointing a second representative to the APFA or any other outside body for 2015/16 (minute 15/295 refers).

15/303 Minor items.

- a) **To receive and note the Chairman's announcements (for information only).**
The Chairman took the opportunity to introduce an action plan to assist the Council in confirming its priorities, achieving its objectives and monitoring its progress over the next four years.
- (i) **ENC Woodford Ward.**
At the Chairman's invitation Cllr D Hughes addressed the meeting and took the opportunity to thank the electors of Woodford Ward for returning him to office for another term.
- (ii) **NCC Irthlingborough Division.**
At the Chairman's invitation and on behalf of Cllr S Hughes (NCC Irthlingborough Division), Cllr D Hughes (NCC Raunds Division) addressed the meeting and requested the Council's assistance in raising awareness of youth sexual exploitation which is an issue of concern throughout Northamptonshire.

- b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**

Details of these items were noted (with particular reference to the bridleway to Stanwick Lakes along with ENC Planning Enforcement in respect of Carters Travel) and Councillors and the Clerk summarised any information received/action taken since 15 April 2015.

15/304 East Northamptonshire Council (ENC).

- a) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The latest details were noted of recent legislation and recommended good practice (with particular reference to required procedures following the May 2015 local elections).

- b) **To receive and note ENC correspondence/reports/publications (for information only).**

There were no additional reports/publications to those already noted.

15/305 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the NCC Northamptonshire Minerals and Waste Local Plan Update - Issues and Options consultation.**

The Council considered its response to this consultation regarding minerals and waste allocations and designations.

RESOLVED that this Council will not be submitting a representation in response to this consultation.

- b) **To receive and note NCC correspondence/reports/publications (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to Superfast Northamptonshire).

15/306 Constituency for Corby and East Northamptonshire.

- To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

There were no parliamentary correspondence/reports/publications received prior to the meeting.

15/307 Community.

- a) **To note issues of concern raised at the Annual Parish Meeting (of electors) and to consider the options and resources available to this Council.**

The Council noted concerns regarding the slow speed/poor quality of broadband; the potential causes of disruption to digital television services and mobile networks along with pet fouling, and considered the options and resources available to address these issues.

RESOLVED that there are no additional options and resources available to this Council to address issues of slow speed/poor quality of broadband and pet fouling.

RESOLVED that there are no options and resources available to this Council to address the issue of disruption to digital television services and mobile networks.

- b) **To note the latest details of options and resources available regarding this Council's use of traffic calming schemes.**

The Council noted the latest details of the options and resources available to control the speed of vehicles travelling through Great Addington (with particular reference to Cllr A Fischelis' report regarding additional devices and the possibility of utilising electricity from the streetlights rather than battery power).

RESOLVED that Cllr Fischelis' report be **NOTED** and that resources available to this Council be utilised as effectively as possible.

- c) **To note the latest details of options and resources available regarding effective methods of communication and engagement.**

The Council noted the latest details of the options and resources available to communicate and engage effectively with the community (with particular reference to the development of a new website).

RESOLVED that the latest details regarding communication and engagement be **NOTED** and that resources available to this Council be utilised as effectively as possible.

- d) **To note the latest details of options and resources available regarding this Council's purchase of a village commemorative sign.**

The Council noted the latest details of options and resources available regarding its purchase of a sign to commemorate the Queen's Diamond Jubilee and it was acknowledged that £970.00 received recently via the ENC Member Empowerment Fund has increased the total raised to date to £2,660.50.

RESOLVED that the latest details regarding the village commemorative sign be **NOTED** and that resources available to this Council be utilised as effectively as possible.

- e) **To approve this Council's copy for the July 2015 issue of Saints Alive!**
Copy to be included in the July 2015 issue of Saints Alive! was considered (with particular reference to business transacted at the June meeting).

RESOLVED that details of Community Speed Watch 2015 with an expression of thanks to the volunteers who assisted and the dates/times/venue of forthcoming training courses be included with the regular items.

- f) **To receive and note reports of Addingtons organisations.
Ringstead Grange Quarry Liaison Group (RGQLG).**

On behalf of the RGQLG, Cllr H Mayes reported to the Council on the latest details of the RGQLG's activities (with particular reference to extraction at the site and effectiveness of noise attenuation).

15/308 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

Details were noted of these forthcoming events (with particular reference to compliance with new legislation and awareness of recommended good practice).

RESOLVED that there were no additional conferences or training courses which are currently of sufficient relevance to this Council and/or to Great Addington.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to the May 2015 local elections, potholes along with dog fouling).

15/309 Finance.

- a) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council received and scrutinised the latest accounting documents.

RESOLVED that the Council's net bank balance of £14,401.14 on 17 June 2015 reconciles to its receipts and payments.

- b) **To approve payments in accordance with relevant legislation.**

RESOLVED that cheques 100234-100237 at the total expenditure of £615.43 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately.

- (i) **Payment of the Clerk's salary (April-June 2015).**

100234 - £375.40 (Local Government Act 1972, s 112).

- (ii) **Payment to HM Revenue & Customs for PAYE (April-June 2015).**

100235 - £93.85 (Local Government Act 1972, s 112).

- (iii) **Payment to E.ON Energy Solutions Ltd (Highway Lighting) for street lighting maintenance (April-June 2015).**

100236 - £92.18 (Parish Councils Act 1957, s 3).

- (iv) **Payment to JME Ground Services Ltd for All Saints Church mowing (May 2015).**

100237 - £54.00 (Local Government Act 1972, s 215).

15/310 To confirm any additional business to be included on the agenda of the next meeting.

RESOLVED that there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

15/311 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 15 July 2015 at 7:45 pm).

RESOLVED that the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 15 July 2015 at 7:45 pm.

The Chairman closed the meeting at 9:23 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 15 July 2015.