

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in the Memorial Hall on Wednesday 19 August 2015

Present at the meeting.

Councillors: Cllr N Palmer (in the Chair), Cllr A Fischelis, Cllr C May, Cllr H Mayes, Cllr H Rainbow and Cllr M Scott.

In attendance: Mrs H Hoier (Clerk).

15/324 Formalities.

a) **To receive and approve apologies for absence.**

An apology for absence was received from Cllr C Wilkinson (due to employment commitments). Apologies for absence were also received from Cllr D Hughes (ENC Woodford Ward) and Cllr S Hughes (NCC Irthlingborough Division).

RESOLVED that the reason for absence submitted by Cllr C Wilkinson be **APPROVED** by this Council.

b) **To receive information requests/comments from members of the public.**

There were no written information requests/comments from members of the public.

c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**

Cllr C May disclosed interests in 15/01402/FUL, 15/01403/LBC and 15/01446/FUL planning and listed building consent applications due to the proximity of the site to her property and/or a close association with the applicants. Cllr H Mayes disclosed an interest in 15/01446/FUL planning application due to the proximity of the site to a close family member. Cllr May and Cllr Mayes placed on record their intention to withdraw from any discussion when this business is transacted (agenda items 15/327 a)-c) refer).

d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**

This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

15/325 To confirm the minutes of the meeting held on Wednesday 15 July 2015.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Wednesday 15 July 2015 and signed by the Chairman.

15/326 Minor items.

a) **To receive and note the Chairman's announcements (for information only).**

There were no announcements by the Chairman.

At this point in the meeting, the Council considered an issue of concern expressed by a resident relating to the boundaries of All Saints Church closed churchyard while there was sufficient daylight to carry out a site inspection.

RESOLVED to vary the order of business in order to transact agenda item 15/331 b) at the Chairman's discretion and on the grounds of procedural efficiency.

RESOLVED that Cllr H Mayes and Cllr H Rainbow be **APPOINTED** to represent this Council on a working party to define the boundaries of All Saints Church closed churchyard.

b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**

Details of these items were noted (with particular reference to 10/00152/VAR application for which variation of conditions has been refused along with a burglary in Main Street) and Councillors and the Clerk summarised any information received/action taken since 15 July 2015.

15/327 East Northamptonshire Council (ENC).

a) **To consider this Council's response to 15/01402/FUL planning application for the removal of a conservatory and brick built garage to a Grade II Listed Building; a rear single storey extension; alterations to fenestrations and the addition of roof lights; alterations to the internal wall and fireplaces and associated works plus the addition of a detached garage at Great Addington House, Woodford Road, Great Addington.**

The Council considered its response to this planning application (with particular reference to the development control history of this site).

RESOLVED that this Council will raise no objection to 15/01402/FUL planning application.

- b) **To consider this Council's response to 15/01403/LBC listed building consent application for the removal of a conservatory and brick built garage to a Grade II Listed Building; a rear single storey extension; alterations to fenestrations and the addition of roof lights; alterations to the internal wall and fireplaces and associated works plus the addition of a detached garage at Great Addington House, Woodford Road, Great Addington.**

The Council will consider its response to this listed building consent application (with particular reference to the development control history of this site).

RESOLVED that this Council will raise no objection to 15/01403/LBC listed building consent application.

- c) **To consider this Council's response to 15/01446/FUL planning application for the demolition of an existing bus depot and barn and construction of a detached four bedroom dwelling with detached garage at Rectory Farm, Cranford Road, Great Addington.**

The Council considered its response to this planning application (with particular reference to the development control history of this site).

RESOLVED that this Council will raise no objection to 15/01446/FUL planning application.

- d) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The latest details were noted of recent legislation and recommended good practice (with particular reference to amendments to change of use permitted development and prior notification regulations, access to public transport along with a consultation regarding the provision of court and tribunal estate in England and Wales).

- e) **To receive and note ENC correspondence/reports/publications (for information only).**

There were no additional reports/publications to those already received and noted.

15/328 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to Superfast Northamptonshire).

15/329 Constituency for Corby and East Northamptonshire.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

There were no parliamentary correspondence/reports/publications received prior to the meeting.

15/330 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

RESOLVED that the latest details of items within the Four Year Plan reported at the meeting be **NOTED** updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

- a) **E.ON's 50% price increase for street lighting energy from May 2015.**

Details were noted of NCALC's Electricity Procurement Report for Member Parish and Town Councils in Northamptonshire (with particular reference to replacing/upgrading lamps to enable the use of energy efficient bulbs, reviewing current inventories for accuracy and exploring the market for the best deals) which concluded that up to 20% savings could be achieved. Cllr N Palmer reported that the option to be attached to NCC's partnership working with Balfour Beatty is not available to the Council.

- b) **Traffic calming schemes.**

Cllr A Fischelis reported that Messagemaker Displays Ltd has been confirmed as an approved supplier of vehicle activated signs (VAS) and that a site meeting with Mr N Parke has been arranged regarding the proposed installation on wooden telegraph poles of four VAS 30mph signs. It was noted that traffic survey reports from before and after participation in Community Speed Watch (CSW) show a significant reduction in speeding of over forty percentage points.

- c) **Communication and engagement.**

Cllr M Scott reported that all of the Council's financial documents are accessible on the new website in compliance with the Transparency Code for Smaller Authorities.

- d) **The Hare and Hounds as a community asset.**
Cllr H Rainbow reported that equipment in the play area of The Hare and Hounds must be replaced and is seeking advice regarding fundraising options.

15/331 Community.

- a) **To approve this Council's copy for the September 2015 issue of Saints Alive!**
Copy to be included in the September 2015 issue of Saints Alive! was considered (with particular reference to business transacted at the August meeting).
RESOLVED that the launch of the Council's new website along with Community Speed Watch 2015 traffic survey reports be included with the regular items in the September 2015 issue of Saints Alive!
- b) **To note issues of concern/interest raised by residents since 15 July 2015 and to consider the options and resources available to this Council.**
The order of business had been varied so that this agenda item could be transacted at an earlier point in the meeting (minute 15/326 refers).
- c) **To receive and note reports of Addingtons organisations. Ringstead Grange Quarry Liaison Group (RGQLG).**
On behalf of the RGQLG, Cllr H Mayes reported to the Council on the latest details of the RGQLG's activities (with particular reference to extraction/transportation of inert material, landscaping and noise attenuation).

15/332 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**
Details were noted of these forthcoming events (with particular reference to compliance with new legislation and awareness of recommended good practice).
RESOLVED that the Clerk's attendance at the SLCC 41st National Conference Smaller Councils Day to be held at The Hinkley Island Hotel on Friday 16 October 2015 from 8:45 am to 5.30 pm at £49.00 plus VAT per delegate be **APPROVED** by this Council.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to a consultation regarding the development and implementation of national policy for the built environment along with advice for effective decision making and supporting/training new councillors).

15/333 Finance.

- a) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council received and scrutinised the latest accounting documents.
RESOLVED that the Council's net bank balance of £13,804.59 on 19 August 2015 reconciles to its receipts and payments.
- b) **To approve payments in accordance with relevant legislation.**
RESOLVED that cheques 100239-100242 at the total expenditure of £490.47 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately.
- (i) **Payment to E.ON for street lighting energy (April-June 2015).**
100239 - £299.31 (Parish Councils Act 1957, s 3).
- (ii) **Payment to E.ON Energy Solutions Ltd (Highway Lighting) for photocell replacement.**
100240 - £28.16 (Parish Councils Act 1957, s 3).
- (iii) **Payment to JME Ground Services Ltd for All Saints Church mowing (July 2015).**
100241 - £108.00 (Local Government Act 1972, s 215).
- (iv) **Payment to Mrs S Bruce for the internal audit fee (April 2013-March 2014).**
100242 - £55.00 (Local Government Finance Act 1982, s 12).

15/334 To confirm any additional business to be included on the agenda of the next meeting.

RESOLVED that it be **NOTED** that a depression on Cranford Road has deepened and the Clerk was instructed to report this hazard to NCC Street Doctor.
RESOLVED that there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

15/335 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 September 2015 at 7:45 pm).

It was acknowledged that due either to members' work commitments or family responsibilities the September meeting may not be quorate if held on the third Wednesday of the month as scheduled.

RESOLVED that the next meeting of this Council will be deferred to the following week and held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 23 September 2015 at 7:45 pm.

The Chairman closed the meeting at 9:25 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 23 September 2015.

APPROVED