

# GREAT ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held in the Memorial Hall on Wednesday 18 November 2015

### Present at the meeting.

**Councillors:** Cllr N Palmer (in the Chair), Cllr A Fischelis, Cllr H Mayes and Cllr M Scott.

**In attendance:** Mrs H Hoier (Clerk), Cllr D Hughes (ENC Woodford Ward), Mr D Moody (NCALC) and one member of the public.

### 15/362 Formalities.

**a) To receive and approve apologies for absence.**

Apologies for absence were received from Cllr C May and Cllr H Rainbow (due to family responsibilities and illness respectively). An apology for absence was also received from Cllr S Hughes (NCC Irthlingborough Division).

**RESOLVED** that the reasons for absence from the meeting provided by Cllr C May and Cllr H Rainbow be **APPROVED** by this Council.

**b) To receive information requests/comments from members of the public.**

The Council received a presentation from a member of the public regarding a proposed development at Little Addington of four open market bungalows and six affordable homes. The Council expressed no view regarding this proposed development.

**c) To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**

There were no disclosures of interest by members in items on the agenda.

**d) To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**

This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

### 15/363 Minutes.

**a) To confirm the minutes of the scheduled meeting held on Wednesday 21 October 2015.**

Prior to confirmation of the minutes as a true record of this meeting, it was acknowledged that further detail of delegated action regarding the Council's current banking arrangements should be included in minute 15/357 b).

**RESOLVED** that subject to the addendum "Cllr N Palmer to contact Barclays" to minute 15/357 b), these minutes be **CONFIRMED** by this Council as being a correct record of the scheduled meeting held on Wednesday 21 October 2015 and signed by the Chairman.

**b) To confirm the minutes of the extraordinary meeting held on Tuesday 10 November 2015.**

This meeting had been convened specifically to consider the Council's formal response to KET/2015/0811 environmental statement scoping opinion application to Kettering Borough Council in respect of a proposed cold store unit at Kettering Energy Park, Burton Wold, Burton Latimer.

**RESOLVED** that these minutes be **CONFIRMED** by this Council as being a correct record of the extraordinary meeting held on Tuesday 10 November 2015 and signed by the Chairman.

### 15/364 To co-opt to fill the casual vacancy.

Notification by ENC Electoral Services had been received that no poll had been requested and the Council may co-opt to fill the casual vacancy but no nominations were received prior to the meeting.

**RESOLVED** to defer the transaction of this business to a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

### 15/365 Minor items.

**a) To receive and note the Chairman's announcements (for information only).**

There were no announcements by the Chairman.

**(i) ENC Woodford Ward.**

At the Chairman's invitation, Cllr D Hughes summarised any relevant issues to this Council and/or to Great Addington (with particular reference to development control including planning inconsistencies, the ENC revenue budget setting process along with the maintenance/provision of leisure facilities).

(ii) **NCC Irthlingborough Division.**

At the Chairman's invitation and on behalf of Cllr S Hughes (NCC Irthlingborough Division), Cllr D Hughes (NCC Raunds Division) summarised any relevant issues to this Council and/or to Great Addington (with particular reference to the NCC revenue budget setting process along with the impact of unaccompanied children of asylum seekers on the provision of school places and children's services generally).

b) **To receive and note correspondence/reports/publications (for delegated action and/or information only).**

Details of these items were noted (with particular reference to KET/2015/0811 environmental statement scoping opinion application along with reported burglaries in Great and Little Addington) and Councillors and the Clerk summarised any information received/action taken since 21 October 2015. It was noted that a meeting with a representative of ENC Planning Services to discuss and better understand the reasons for decision inconsistencies has yet to be arranged.

**15/366 East Northamptonshire Council (ENC).**

a) **To note details of the latest ENC Monitoring Officer Town and Parish Council Briefing documents.**

The Council was unable to note the latest details of recent legislation and recommended good practice because no new ENC Monitoring Officer Town and Parish Council Briefing documents were received prior to the meeting.

b) **To receive and note ENC correspondence/reports/publications (for information only).**

There were no additional reports/publications to those already summarised by Cllr D Hughes which were of significant relevance to this Council and/or to Great Addington.

**15/367 Northamptonshire County Council (NCC).**

**To receive and note NCC correspondence/reports/publications (for information only).**

There were no additional reports/publications to those already summarised by Cllr D Hughes which were of significant relevance to this Council and/or to Great Addington.

**15/368 Constituency for Corby and East Northamptonshire.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to KET/2015/0811 environmental statement scoping opinion application).

**15/369 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

**RESOLVED** that the latest details of items within the Four Year Plan reported at the meeting be **NOTED** updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

a) **E.ON's 50% price increase for street lighting energy from May 2015.**

Cllr N Palmer reported that an estimate has been received from Balfour Beatty regarding replacing/upgrading lamps to LED (light-emitting diode) at an indicative cost of just over £7,000 plus VAT. It was acknowledged that up to a 70% saving on energy costs is achievable and that the upgrade could be funded by reserves, grants and/or a loan with only a moderate increase in the precept.

b) **Traffic calming schemes.**

Cllr A Fischelis presented a drawing of gating at the entrance to the village in Ringstead Road and it was acknowledged that this was acceptable once the distance of 150 metres had been confirmed.

c) **Communication and engagement.**

There were no additional reported details to those noted and updated at previous meetings.

d) **Village commemorative sign.**

With the exception of an enquiry from a resident regarding the status of the village commemorative sign, there were no additional reported details to those noted and updated at previous meetings.

#### 15/370 Community.

- a) **To note details of the Parish Special Constable Scheme and consider the options and resources available to this Council.**

The Council noted details of this initiative which aims to enable greater input in local policing and considered the options and resources available.

**RESOLVED** that details of the Parish Special Constable Scheme be **NOTED** and that participation be **APPROVED** by this Council.

- b) **To approve this Council's copy for the December 2015 issue of Saints Alive!**

Copy to be included in the December 2015 issue of Saints Alive! was considered (with particular reference to business transacted at the November meeting).

**RESOLVED** that the Council's response to KET/2015/0811 environmental statement scoping opinion application, details of proposed capital expenditure to upgrade the streetlights along with the availability of a new fibre broadband service be included with the regular items in the December 2015 issue of Saints Alive!

- c) **To note issues of concern/interest raised by residents since 21 October 2015 and to consider the options and resources available to this Council.**

With the exception of KET/2015/0811 environmental statement scoping opinion application, there were no other new issues of concern/interest raised by residents since 21 October 2015 (minutes 15/363, 15/365 and 15/368 refer).

- d) **To receive and note reports of Addingtons organisations.**

- (i) **Great Addington Memorial Hall Committee (GAMHC).**

On behalf of GAMHC, the Clerk reported to the Council on the latest details of GAMHC's bookings, fundraising events and enhancements (with particular reference to the current status of an internet connection at the Memorial Hall along with the availability of 2016 calendars).

- (ii) **Ringstead Grange Quarry Liaison Group (RGQLG).**

On behalf of the RGQLG, Cllr H Mayes reported to the Council on the latest details of the RGQLG's activities (with particular reference to observations discussed at a recent meeting).

#### 15/371 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

Details were noted of these forthcoming events (with particular reference to compliance with new legislation and awareness of recommended good practice).

**RESOLVED** that there were no additional conferences or training courses which are currently of sufficient relevance to this Council and/or to Great Addington.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

These documents were received and the current issues of relevance to this Council and/or to Great Addington were summarised by the Clerk (with particular reference to budget setting along with employee salaries and pensions).

#### 15/372 Finance.

- a) **To consider this Council's draft budget for the year ended 31 March 2017.**

The anticipated income, proposed expenditure together with the current level of reserves within the draft budget were considered and it was acknowledged that the Council must be able to meet all of its financial obligations (including capital expenditure) without increasing the precept significantly.

**RESOLVED** that this Council's precept for the year ended 31 March 2016 be **CONFIRMED** at the next scheduled meeting.

- b) **To note the latest details of options and resources available to this Council regarding methods of payment and ensuring that arrangements for the management of risk and systems of internal control are adequate.**

The Council noted the latest details of alternative methods of payment to cheques signed by two bank signatories. It was acknowledged that Unity Trust Bank provides the facility of dual authority for online banking arrangements which enables the Council's procedures to be in accordance with proper accounting practices.

**RESOLVED** that this Council will consider transferring its current account to Unity Trust Bank at the next scheduled meeting.

- c) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council received and scrutinised the latest accounting documents.

**RESOLVED** that the Council's net bank balance of £16,732.67 on 18 November 2015 reconciles to its receipts and payments.

**d) To consider grant applications and annual donations for the benefit of community, voluntary and charitable organisations.**

The Council considered written grant applications submitted on behalf of the Addingtons Playing Field Association and Great Addington Memorial Hall Committee. It was acknowledged that although the Council has made provision for an annual donation to Raunds Community Responders (Woodford Group), a formal written request should be submitted as required by all other local organisations including the APFA and GAMHC.

**RESOLVED** that a donation of £1,500 to the APFA towards revenue expenses be proposed, seconded and with all members present in favour; **APPROVED** by this Council.

**RESOLVED** that a donation of £750 to GAMHC towards insurance expenses be proposed, seconded and with all members present in favour; **APPROVED** by this Council.

**RESOLVED** that with the exception of donating £50 to the Warwickshire and Northamptonshire Air Ambulance, all other community, voluntary and charitable organisations are required to submit written grant applications annually.

**e) To approve payment to JME Garden Services Ltd for All Saints Church mowing (October 2015).**

**RESOLVED** that cheque 100252 to JME Ground Services Ltd for £54.00 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transaction has been budgeted accurately (Local Government Act 1972, s 215).

**15/373 To confirm any additional business to be included on the agenda of the next meeting.**

**RESOLVED** that with the exception of considering the available options and resources regarding Neighbourhood Planning along with more effective management of on-going items/delegated actions there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

**15/374 To confirm the date of the next meeting (scheduled to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 December 2015 at 7:45 pm).**

**RESOLVED** that the next of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 December 2015 at 7:45 pm.

*The Chairman closed the meeting at 9:48 pm.*

**Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 16 December 2015.**