

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in The Memorial Hall on Monday 18 July 2016

Present at the meeting.

Councillors: Cllr N Palmer (in the Chair), Cllr A Fischelis, Cllr H Mayes, Cllr E Palmer, and Cllr M Scott.

In attendance: Mrs H Hoier (Clerk) and Mr D Cole.

16/464 Formalities.

- a) **To receive and approve apologies for absence.**
An apology for absence was received from Cllr H Rainbow (because of work commitments). Cllr D Hughes (ENC Woodford Ward) and Cllr S Hughes (NCC Irthlingborough Division) also sent apologies for absence.
RESOLVED that the reason for absence from the meeting provided by Cllr H Rainbow be **APPROVED** by this Council.
- b) **To receive information requests/comments from members of the public.**
(i) **Notification from the present owner that The Hare and Hounds is to be put up for sale.**
This notification was received and the Clerk was instructed to acknowledge receipt and advise that the nomination of The Hare and Hounds as an Asset of Community Value is still being processed.
(ii) **Nuisance caused by horse manure on the footway in Main Street and Cranford Road.**
It was acknowledged that although this has been raised as an issue of concern for a resident, the rider may have mounted the kerb because of road safety reasons.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
There were no disclosures of interest by members in items on the agenda.
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

16/465 To confirm the minutes of the meeting held on Wednesday 15 June 2016.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Wednesday 15 June 2016 and signed by the Chairman.

16/466 To co-opt to fill the casual vacancy.

The Council had received verbal and written expressions of interest from two candidates prior to the meeting. It was acknowledged that although only Mr D Cole was able to attend the meeting, both candidates should be given equal consideration and the co-option decided by a show of hands.

RESOLVED that it be proposed, seconded and with all members present; **CARRIED** that Mr D Cole be co-opted by this Council to fill the casual vacancy.

Mr Cole will be addressed as Cllr Cole when summoned to the next scheduled meeting.

16/467 Governance.

- a) **To appoint a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17.**
RESOLVED to defer the appointment of a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17 to the next scheduled meeting at the Chairman's discretion and on the grounds of procedural efficiency.
- b) **To appoint a Highways Warden for 2016/17.**
RESOLVED that it be proposed, seconded and with all members present; **CARRIED** that Cllr E Palmer be appointed as the Highways Warden for 2016/17.

16/468 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
There were no reports from District and County representatives.
- b) **To receive and note planning permission/listed building consent/tree preservation order/lawful development certificate/appeal/prior approval decisions notified by ENC Planning Services.**

- (i) **16/00887/OUT outline planning application for a detached dwelling and B1 business unit at Carters Travel, Rectory Farm, Cranford Road, Great Addington.**

It was noted that this outline planning application has been withdrawn by the applicant.

- (ii) **16/00877/TPO tree preservation order consent application for T44 Ash to be reduced to 2 metres in height at End House, Ringstead Road, Great Addington.**

It was noted that this tree preservation order consent application has been permitted.

- (iii) **APP/G2815/C/15/3139577 appeal reference for Carters Travel, Rectory Farm, Cranford Road.**

It was noted that this appeal has been allowed and the enforcement notice quashed.

- c) **To receive and note monthly reported crime figures notified by Northamptonshire Police.**

There were no notifications of Northamptonshire Police crime figures.

- d) **To receive and note correspondence/reports/publications from other organisations.**

Publications relating to employment and rural issues were received and noted.

- e) **To receive and note on-going items.**

It was acknowledged that the current system to automatically forward e-mails addressed to the Clerk to all members of the Council could be improved.

16/469 East Northamptonshire Council (ENC).

- To receive and note ENC correspondence/reports/publications (for information only).**

Correspondence and reports relating to available funding sources and an ENC full Council meeting were received and noted.

16/470 Northamptonshire County Council (NCC).

- To receive and note NCC correspondence/reports/publications (for information only).**

Publications relating to NCC service provision and initiatives were received and noted.

16/471 Constituency for Corby and East Northamptonshire.

- To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

Correspondence relating to Mr Pursglove MP's activities in Westminster and his constituency including weekly surgeries were received and noted.

16/472 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

RESOLVED that the latest details of items within the Four Year Plan reported at the meeting be **NOTED**, updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

- a) **To note the latest details and consider the options and resources available to this Council regarding upgrading the street lighting.**

Cllr N Palmer reported that contractors have responded regarding clarification of details within their quotations of additional items and wattage but that the level of funding available from Salix is not confirmed.

- b) **To note the latest details and consider the options and resources available to this Council regarding its purchase of traffic calming schemes.**

Cllr A Fischelis reported that the Council's application for £8,000 to Awards for All England towards the Council's purchase of traffic calming schemes has been successful and that the funds will be available once the administrative procedure has been completed.

- c) **To note the latest details and consider the options and resources available to this Council regarding its purchase of a village commemorative sign.**

Cllr A Fischelis reported that he is currently confirming details of location and permission requirements regarding the Council's purchase of a village commemorative sign.

- d) **To appoint a working party of two members of the Council to conduct the Clerk's appraisal.**

The Council considered appointing a working party of at least two of its members to conduct the Clerk's appraisal and provide a summary of the outcome to be received and noted at a subsequent meeting.

RESOLVED that it be proposed, seconded and with all members present; **CARRIED** that Cllr E Palmer, Cllr M Scott and Mr D Cole be appointed as members of the Clerk's Appraisal Working Party.

16/473 Community.

- a) **To note the latest details of the Parish Special Constable Scheme and consider the options and resources available to this Council.**

The Council noted the latest details of this initiative which aims to enable greater input in local policing and considered the potential benefits regarding inconsiderate parking.

RESOLVED that the Parish Special Constable Scheme could be utilised to patrol school parking and Cllr N Palmer was authorised to gauge interest of neighbouring villages on this Council's behalf.

- b) **To approve this Council's copy for the August 2016 issue of Saints Alive!**

Copy to be included in the August 2016 issue of Saints Alive! was considered (with particular reference to business transacted at the July meeting).

RESOLVED that the co-option to fill the casual vacancy along with reporting highways issues to Street Doctor be included with the regular items in the August 2016 issue of Saints Alive!

16/474 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**

The Council noted details of these forthcoming events offered by NCALC and SLCC to ensure awareness of current legislation and/or recommended good practice.

- (i) **Northants CALC Off to a Flying Start course on Wednesday 14 September 2016.**

RESOLVED that the attendance of Mr D Cole at the NCALC Off to a Flying Start course at the cost of £39.00 per delegate be **APPROVED** by this Council.

- (ii) **SLCC National Conference on Friday 14 October 2016.**

RESOLVED that the attendance of the Clerk at the SLCC National Conference at the cost of £70.80 inclusive of 20% VAT per delegate be **APPROVED** by this Council.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

Correspondence and publications relating SLCC membership were received and noted.

16/475 Finance.

- a) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council received and scrutinised these accounting documents.

RESOLVED that this Council's net bank balance of £15,421.87 on Monday 18 July 2016 reconciles to its receipts and payments.

- b) **To approve payments in accordance with relevant legislation.**

RESOLVED that cheques 100285-100288 at the total expenditure of £663.54 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately.

- (i) **Payment to E.ON for street lighting energy (April-June 2016).**

100285 - £336.54 inclusive of 5% VAT (Parish Councils Act 1957, s 3).

- (ii) **Payment to JME Ground Services Ltd for All Saints Church mowing (June 2016).**

100286 - £126.00 inclusive of 20% VAT (Local Government Act 1972, s 215).

- (iii) **Payment to Northants CALC for the internal audit fee (April 2016-March 2017).**

100287 - £162.00 (Local Government Finance Act 1982, s 12).

- (iv) **Payment to Northants CALC for the Chairmanship Training course fee.**

100288 - £39.00 (Local Government Act 1972, s 111).

16/475 To confirm any additional business to be included on the agenda of the next meeting.

RESOLVED that with the exception of confirming the details of the Council's application to the Transparency Fund along with producing a welcome pack for new residents, there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

16/476 To confirm and list action items from this meeting.

The Council confirmed details of the activity/task, person delegated and completion date for each action item from the meeting.

RESOLVED that action items from the meeting be **CONFIRMED** and a list circulated with the minutes as soon as possible.

16/477 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 July 2016 at 7:45 pm).

RESOLVED that the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 17 August 2016 at 7:45 pm subject to there being sufficient business to transact.

The Chairman closed the meeting at 9:30 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 17 August 2016.

APPROVED