

# GREAT ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held in The Memorial Hall on Monday 17 August 2016

### Present at the meeting.

**Councillors:** Cllr N Palmer (in the Chair), Cllr D Cole, Cllr A Fischelis, Cllr H Mayes, Cllr E Palmer, Cllr H Rainbow and Cllr M Scott.

**In attendance:** Mrs H Hoier (Clerk).

### 16/479 Formalities.

**a) To receive and approve apologies for absence.**

There were no apologies for absence from members as the full Council was present. Apologies for absence were received from Cllr D Hughes (ENC Woodford Ward) and Cllr S Hughes (NCC Irthlingborough Division). Cllr H Rainbow advised that due to work commitments and family responsibilities, she had decided to give notice of her resignation from the Council and this will be confirmed in writing to the Chairman.

**RESOLVED** that the notice of casual vacancy procedure be put in motion immediately so that it may be filled by co-option at the next scheduled meeting (subject to confirmation from ENC Electoral Services that a poll has not been requested in writing by ten electors prior to Wednesday 21 September 2016).

**RESOLVED** that an expression of thanks to Miss H Rainbow for services to the Council be placed on record.

**b) To receive information requests/comments from members of the public.**

**(i) Litter on the highway between Great Addington and Woodford.**

It was acknowledged that although this has been raised as an issue of concern for a resident, it is the responsibility of ENC Waste Management or NCC Street Doctor.

**(ii) Dog fouling on MA12 footpath from Cranford Road and around the back of The Manor House.**

It was acknowledged that this has been raised as an issue of concern for residents on numerous occasions and the Council has purchased dog bins; one of which is located near to The Manor House.

**c) To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**

There were no disclosures of interest by members in items on the agenda.

**d) To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**

This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

### 16/480 To confirm the minutes of the meeting held on Monday 18 July 2016.

**RESOLVED** that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Monday 18 July 2016 and signed by the Chairman.

### 16/481 Governance.

**To appoint a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17.**

**RESOLVED** to defer the appointment of a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17 to the next scheduled meeting at the Chairman's discretion and on the grounds of procedural efficiency.

### 16/482 Minor items (for information and/or delegated action only).

**a) To receive and note reports from District and County representatives.**

There were no reports from District and County representatives.

**b) To receive and note planning permission/listed building consent/tree preservation order/lawful development certificate/appeal/prior approval decisions notified by ENC Planning Services.**

There were no notifications of ENC Planning Services decisions.

**c) To receive and note monthly reported crime figures notified by Northamptonshire Police.**

There were no notifications of Northamptonshire Police crime figures.

**d) To receive and note correspondence/reports/publications from other organisations.**

Publications relating to employment and rural issues were received and noted.

- e) **To receive and note on-going items.**  
Details of these items were noted (with particular reference to the Annual Return for the year ended 31 March 2016 along with the Parish Special Constable Scheme) and Councillors and the Clerk summarised any information received/action taken since 18 July 2016.

**16/483 East Northamptonshire Council (ENC).**

- a) **To consider this Council's response to the ENC Open Space and Playing Pitch Study.**  
The Council considered its response to this consultation commissioned by ENC to analyse the function, quality, distribution and use of open space provision in East Northamptonshire.  
**RESOLVED** that there have been no new open spaces created in Great Addington.
- b) **To receive and note ENC correspondence/reports/publications (for information only).**  
Correspondence and reports relating to The Hare and Hounds were received and noted.

**16/484 Northamptonshire County Council (NCC).**

- a) **To note details of the Proposed 30 mph Speed Limit Ringstead Road, Great Addington Traffic Regulation Order (TRO) Plan.**  
The Council noted details of a proposed extension to the 30 mph speed limit on Ringstead Road.  
**RESOLVED** that this Council welcomes the proposed extension to the 30 mph speed limit on Ringstead Road.
- b) **To receive and note NCC e-mail regarding the Proposed Draft Northamptonshire Hate Reduction Strategy 2016-19 Consultation.**  
Publications relating to NCC service provision and initiatives were received and noted.

**16/485 North Northamptonshire Joint Planning Unit (NNJPU).**

- To consider this Council's response to the NNJPU Addendum to the Special Protection Area (SPA) Supplementary Planning Document (SPD) Mitigation Strategy.**  
The Council considered its response to this consultation regarding an addendum which provides further guidance for development within a 3km zone of the SPA to mitigate against significant effects in order to meet the Habitat Regulations and Policy 4 of the Joint Core Strategy (JCS).  
**RESOLVED** that this Council is broadly in agreement with proposals regarding guidance for development within a 3km zone of the SPA.

**16/486 Constituency for Corby and East Northamptonshire.**

- To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**  
Correspondence relating to Mr Pursglove MP's activities in Westminster and his constituency including weekly surgeries were received and noted.

**16/487 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

**RESOLVED** that the latest details of items within the Four Year Plan reported at the meeting be **NOTED**, updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

- a) **To receive and note details of Cllr N Palmer's report and consider the options and resources available to this Council regarding loan of the capital required to upgrade the street lighting.**

The Council received and noted details of Cllr Palmer's report and considered the proposals therein. It was acknowledged that residents should be consulted regarding a contractor's recommendation to reduce the number of streetlights.

**RESOLVED** that Cllr N Palmer's report be **NOTED** and that this Council will arrange for a long term loan of the capital required to upgrade the street lighting.

- b) **To note the latest details and consider the options and resources available to this Council regarding its purchase of traffic calming schemes.**

Cllr A Fischelis reported that following the Council's successful application for £7,000 to Awards for All England towards its purchase of traffic calming schemes it will be necessary to requote.

- c) **To note the latest details and consider the options and resources available to this Council regarding its purchase of a village commemorative sign.**

Cllr A Fischelis reported on the current status of permission requirements regarding the Council's purchase of a village commemorative sign.

- d) **To receive and note feedback from the Clerk's Appraisal Working Party and finalise the details of each stage of the procedure including expected timescales.**

The Council noted feedback from the Clerk's Appraisal Working Party.

**RESOLVED** that Cllr N Palmer and Cllr D Cole be appointed to carry out the Clerk's appraisal on Wednesday 31 August 2016.

**16/488 Community.**

- a) **To consider attendance at the CPRE Northamptonshire Countryside Design Guide Launch to be held at Stanwick Lakes Centre, Stanwick on Monday 12 September 2016 at 7:00 pm.**

The Council considered attendance at the launch of this publication to help maintain and enhance the character of the countryside and villages of Northamptonshire.

**RESOLVED** that this Council will not be represented at this event because no one will be available to attend.

- b) **To consider producing a welcome pack for new residents.**

The Council considered providing a source of useful information regarding local services and organisations to assist new residents.

**RESOLVED** that Cllr M Scott be authorised to prepare an online welcome pack for new residents which will be available in hard copy if required.

- c) **To approve this Council's copy for the September 2016 issue of Saints Alive!**

Copy to be included in the September 2016 issue of Saints Alive! was considered (with particular reference to business transacted at the August meeting).

**RESOLVED** that notice of the casual vacancy along with dog fouling on footpaths and litter on the highways be included with the regular items in the September 2016 issue of Saints Alive!

**16/489 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To consider attendance at the NCALC 69<sup>th</sup> Annual General Meeting to be held at Wootton Hall, Wootton Park, Northampton on Saturday 8 October 2016 10:00 am to 1:00 pm.**

The Council considered submitting a resolution to be debated at this event and formally nominating delegates (one voting) to attend at no cost.

**RESOLVED** that this Council will submit a resolution to be debated at the NCALC 69<sup>th</sup> Annual General Meeting regarding E.ON's unresponsiveness and lack of transparency with the details being finalised at the next scheduled meeting.

**RESOLVED** that the attendance of Cllr M Scott and the Clerk at the NCALC 69<sup>th</sup> Annual General Meeting be **APPROVED** by this Council.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

Correspondence and publications relating SLCC membership were received and noted.

**16/490 Finance.**

- a) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council received and scrutinised these accounting documents.

**RESOLVED** that this Council's net bank balance of £15,296.19 on 17 August 2016 reconciles to its receipts and payments.

- b) **To approve payment to JME Ground Services Ltd for All Saints Church mowing (July 2016).**

**RESOLVED** that cheque 100289 to JME Ground Services Ltd for £126.00 inclusive of 20% VAT be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transaction has been budgeted accurately (Local Government Act 1972, s 215).

**16/491 To confirm any additional business to be included on the agenda of the next meeting.**

**RESOLVED** that there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

**16/492 To confirm and list action items from this meeting.**

The Council confirmed details of the activity/task, person delegated and completion date for each action item from the meeting.

**RESOLVED** that action items from the meeting be **CONFIRMED** and a list circulated with the minutes as soon as possible.

**16/493 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 21 September 2016 at 7:45 pm).**

It was acknowledged that as more than one member of the Council and potentially the Clerk cannot be present at the next scheduled meeting, or an alternative date within a few days of Wednesday 21 September 2016: the Council might not be able to meet until October.

**RESOLVED** that subject to there being no urgent business to transact in the meantime which cannot be delegated; the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 19 October 2016 at 7:45 pm.

*The Chairman closed the meeting at 9:35 pm.*

**Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 19 October 2016.**

APPROVED