

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in The Memorial Hall on Wednesday 16 November 2016

Present at the meeting.

Councillors: Cllr N Palmer (in the Chair), Cllr D Cole, Cllr A Fischelis, Cllr H Mayes, Cllr E Palmer and Cllr M Scott.

In attendance: Mrs H Hoier (Clerk), Mr R Blackburn, Cllr D Hughes (ENC Woodford Ward) and Cllr S Hughes (NCC Irthlingborough Division).

16/508 Formalities.

- a) **To receive and approve apologies for absence.**
There were no apologies for absence from members as the full Council was present.
- b) **To receive information requests/comments from members of the public.**
There were no information requests/comments from members of the public.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
 - (i) **Co-option to fill the casual vacancy.**
Cllr H Mayes declared an interest in this business because of a close personal association with the nominee and stated his intention to not participate in any discussion or voting (agenda item 16/510 a) refers).
 - (ii) **Draft budget for the year ended 31 March 2018.**
Cllr N Palmer (Chairman) declared an interest in this business because of his role as editor and stated his intention to not preside when the Council considers the budget heading for the Saints Alive! annual subscription (agenda item 16/518 a) refers).
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

16/509 To confirm the minutes of the meeting held on Wednesday 19 October 2016.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Wednesday 19 October 2016 and signed by the Chairman.

16/510 Co-option and electoral arrangements.

- a) **To co-opt to fill the casual vacancy.**
The Council received a single nomination from Mr R Blackburn.
RESOLVED that it be proposed, seconded and with all members present; **CARRIED** that Mr R Blackburn be co-opted by this Council to fill the casual vacancy.
Mr Blackburn will be addressed as Cllr Blackburn when summoned to the next scheduled meeting.
- b) **To note details of the Department for Communities and Local Government (DCLG) Guidance on Community Governance Reviews and (subject to filling the casual vacancy) to consider the available options to this Council regarding its electoral arrangements.**
It was acknowledged that as the Council has been successful in filling the casual vacancy, it is not necessary to note details of this guidance and consider the available options regarding reducing the number of its members.
RESOLVED that this Council will take no further action regarding reducing the number of its members.

16/511 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) **ENC Woodford Ward.**
At the Chairman's invitation, Cllr D Hughes summarised any relevant issues to this Council and/or to Great Addington (with particular reference to development control including planning inconsistencies, the ENC revenue budget setting process along with the maintenance/provision of leisure facilities). Cllr Hughes advised that grants via the ENC Member Empowerment Fund are still available for community projects until January 2017.

(ii) **NCC Irthlingborough Division.**

At the Chairman's invitation, Cllr S Hughes summarised any relevant issues to this Council and/or to Great Addington (with particular reference to award winning initiatives and innovative projects to improve wellbeing, the NCC budget setting process along with highways maintenance). Cllr Hughes advised that grants via the NCC Empowering Councillors and Communities Scheme will be available from April 2017 but that expressions of interest may be submitted at any time beforehand.

b) **To receive and note decisions notified by ENC Planning Services.**

There were no decisions notified by ENC Planning Services.

c) **To receive and note monthly reported crime figures notified by Northamptonshire Police.**

There were no notifications of Northamptonshire Police crime figures.

d) **To receive and note correspondence/reports/publications from other organisations.**

Correspondence/reports/publications relating to employment and rural issues were received and noted.

e) **To receive and note on-going items.**

Details of these items were noted (with particular reference to the Council's bank accounts) and Councillors and the Clerk summarised any information received/action taken since 19 October 2016.

16/512 East Northamptonshire Council (ENC).

a) **To consider this Council's response to 16/02076/PNA prior notification of agricultural and forestry development application for a new building for storage of equipment, hay and straw at land adjacent to Patch Lodge, Cranford Road, Great Addington.**

The Council considered its response to this prior notification of agricultural and forestry development application (with particular reference to the development control history of the site).

RESOLVED that this Council will raise no objection to 16/02076/PNA prior notification of agricultural and forestry development application.

b) **To consider this Council's response to the BT Payphone Consultation including the available option regarding adoption of the red telephone box in Main Street and its potential future use as storage for a defibrillator.**

The Council noted verbal comments from residents when it considered its response to this consultation which proposes the removal of 29 public payphones in East Northamptonshire and the opportunity for local communities to adopt the red 'heritage' boxes.

RESOLVED that this Council will adopt the red telephone box on Main Street but will consider its potential future use at a subsequent meeting once residents have been consulted.

c) **To note details of new legislation under the Anti Social Behaviour, Crime and Policing Act 2014 regarding Dog Control Orders currently in place and assess the effect of this on designated areas in Great Addington.**

The Council noted details of this new legislation and considered submitting an application to amend current Dog Control Orders.

RESOLVED that this Council will make no amendments to current Dog Control Orders.

d) **To receive and note ENC correspondence/reports/publications (for information only).**

Correspondence/reports/publications relating to ENC service provision and initiatives were received and noted.

16/513 Northamptonshire County Council (NCC).

a) **To consider this Council's response to 16/00055/MINNMA non-material amendment to planning permission 08/00026/MIN for modifications to the existing site infrastructure layout at Ringstead Quarry.**

The Council considered its response to this non-material amendment to planning permission application (with particular reference to the development control history of the site).

RESOLVED that this Council will raise no objection to 16/00055/MINNMA non-material amendment to planning permission 08/00026/MIN.

b) **To note details of the Empowering Councillors and Communities Fund.**

The Council noted details of this funding source and it was acknowledged that although it will not be available until April 2017, an expression of interest may be submitted beforehand.

RESOLVED that this Council will request a grant of £1,500 via the Empowering Councillors and Communities Fund towards upgrading the street lighting (minute 16/511 refers).

- c) **To receive and note NCC correspondence/reports/publications (for information only).**
Correspondence/reports/publications relating to NCC consultations were received and noted.

16/514 Constituency for Corby.

- a) **To consider this Council's response to the Boundary Commission for England Initial Proposals for New Parliamentary Constituency Boundaries in the East Midlands.**
The Council noted responses from other parties including ENC when considering its response to this consultation regarding proposed changes to parliamentary constituencies.
RESOLVED that this Council will make no comment in response to the Boundary Commission for England Initial Proposals for New Parliamentary Constituency Boundaries in the East Midlands.
- b) **To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**
Correspondence/reports/publications relating to Mr Pursglove MP's activities in Westminster and his constituency including weekly surgeries were received and noted.

16/515 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

RESOLVED that the latest details of items within the Four Year Plan reported at the meeting be **NOTED**, updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

- a) **To note the latest details and consider proposals by this Council regarding upgrading the street lighting.**
The Council noted the latest details regarding upgrading the street lighting and it was acknowledged that a firm quotation should also be requested from E.ON in accordance with the Council's Financial Regulations.
- b) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
The Council received two further written quotations regarding its purchase of traffic calming schemes and it was acknowledged that the revised quotation submitted by Messagemaker Displays Ltd continues to provide the best available terms.
RESOLVED that acceptance of quotation reference 4011B submitted by Messagemaker Displays Ltd for £6,324.00 exclusive of VAT be proposed, seconded and with all members present in favour; **APPROVED** by this Council on the grounds of economy, efficiency and effectiveness.
- c) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
The Council noted the latest details regarding its purchase of a village commemorative sign and it was acknowledged that written agreement from adjacent landowners must be obtained prior to installation.
RESOLVED that this Council will request a grant of £500 via the ENC Member Empowerment Fund towards the installation of the village commemorative sign.

16/516 Community.

- a) **To receive an invitation to participate in Community Speed Watch 2017.**
The Council considered continued participation in this programme to assist in tackling the problem of speeding in Great Addington (with particular reference to recruiting more volunteers).
RESOLVED to accept the invitation to participate in Community Speed Watch 2017.
- b) **To note details of the Draft Police and Crime Plan 2016-2021 Consultation.**
The Council noted details of this consultation regarding policing priorities over five years (with particular reference to the utilisation of scarce resources).
RESOLVED that details of the Draft Police and Crime Plan 2016-2021 Consultation be **NOTED**.
- c) **To approve this Council's copy for the December 2016 issue of Saints Alive!**
Copy to be included in the December 2016 issue of Saints Alive! was considered (with particular reference to business transacted at the November meeting).
RESOLVED that co-option of Mr R Blackburn and details of the BT Payphone Consultation, including a request for possible uses of the telephone box be included with the regular items in the December 2016 issue of Saints Alive!

**16/517 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).
To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

Correspondence/reports/publications relating to churchyard management, village hall insurance and annual events held recently by NCALC and SLCC were received and noted.

16/518 Finance.

- a) **To consider this Council's draft budget for the year ended 31 March 2018.**
The anticipated income, proposed expenditure together with the current level of reserves within the draft budget were considered and it was acknowledged that the Council must be able to meet all of its financial obligations (with particular reference to capital expenditure to upgrade the street lighting) without increasing the precept significantly.
RESOLVED that this Council's budget for the year ended 31 March 2018 be **APPROVED** at the next scheduled meeting prior to setting its precept.
- b) **To receive and approve the monthly financial statements and bank reconciliation.**
It was acknowledged that as the meeting was likely to exceed two hours, the Council should proceed to business on the agenda which cannot be deferred.
RESOLVED to proceed to business on the agenda approving payment of an invoice (at the Chairman's discretion and on the grounds of procedural efficiency).
- c) **To confirm the details of this Council's bid for funding via the Transparency Fund for Smaller Authorities and to appoint a working party to complete the grant application process on its behalf.**
It was acknowledged that as the meeting was likely to exceed two hours, the Council should proceed to business on the agenda which cannot be deferred.
RESOLVED to proceed to business on the agenda approving payment of an invoice (at the Chairman's discretion and on the grounds of procedural efficiency).
- d) **To consider grant applications and annual donations for the benefit of community, voluntary and charitable organisations.**
It was acknowledged that as the meeting was likely to exceed two hours, the Council should proceed to business on the agenda which cannot be deferred.
RESOLVED to proceed to business on the agenda approving payment of an invoice (at the Chairman's discretion and on the grounds of procedural efficiency).
- e) **To approve payment to JME Ground Services Ltd for All Saints Church mowing (October 2016).**
RESOLVED that cheque 100301 to JME Ground Services Ltd for £126.00 inclusive of 20% VAT be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transaction has been budgeted accurately (Local Government Act 1972, s 215).

16/519 To confirm any additional business to be included on the agenda of the next meeting.

RESOLVED that with the exception of deferred agenda items, there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

16/520 To confirm and list action items from this meeting.

It was acknowledged that as the meeting was likely to exceed two hours, the Council should proceed to business on the agenda which cannot be deferred.

RESOLVED to proceed to business on the agenda confirming the date of the next meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

16/521 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 16 November 2016 at 7:45 pm).

It was acknowledged that as at least three members of the Council cannot be present at the next scheduled meeting, an alternative date within a few days of Wednesday 21 December 2016 should be considered.

RESOLVED that the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Monday 19 December 2016 at 7:45 pm.

Mr Blackburn advised that he may not be able to attend the revised scheduled meeting due to employment commitments.

The Chairman closed the meeting at 9:45 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Monday 19 December 2016.