

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in The Memorial Hall on Wednesday 18 January 2017

Present at the meeting.

Councillors: Cllr N Palmer (in the Chair), Cllr R Blackburn, Cllr A Fischelis, Cllr H Mayes, Cllr E Palmer and Cllr M Scott.

In attendance: Mrs H Hoier (Clerk).

17/535 Formalities.

- a) **To receive and approve apologies for absence.**
An apology for absence was received from Cllr D Cole (because of illness).
RESOLVED that the reason provided by Cllr D Cole for absence from the meeting be **APPROVED** by this Council.
- b) **To receive information requests/comments from members of the public.**
The Council received an information request on behalf of Northamptonshire ACRE regarding local amenities in addition to The Hare and Hounds pub which sell food and drink.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
 - (i) **16/02466/FUL full planning application for the demolition of the existing bus depot and erection of detached dwelling with associated parking and amenity space. Conversion and extension of the existing barn to a dwelling at Rectory Farm, Cranford Road, Great Addington.**
Cllr R Blackburn and Cllr H Mayes declared interests in this business because of a close personal association with an owner of a neighbouring property and stated their intention to not participate in any discussion or voting (agenda item 17/539 b) refers).
- d) **To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.**
This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

17/536 To confirm the minutes of the meeting held on Monday 19 December 2016.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Monday 19 December 2016 and signed by the Chairman.

17/537 To appoint a member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17.

RESOLVED that it be proposed, seconded and with all members present; **CARRIED** that Cllr R Blackburn be appointed as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2016/17.

17/538 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
There were no reports from District and County representatives.
- b) **To receive and note decisions notified by ENC Planning Services.**
16/02288/PDU prior approval application for the change of use of an agricultural barn to a dwelling under class Q of the GPDO at Barn, Land To The Rear Of The Manor, Cranford Road, Great Addington.
It was noted that this prior approval application has been refused.
- c) **To receive and note monthly reported crime figures notified by Northamptonshire Police.**
There were no notifications of Northamptonshire Police crime figures.
- d) **To receive and note correspondence/reports/publications from other organisations.**
Correspondence/reports/publications relating to advisory services and rural issues were received and noted.
- e) **To receive and note on-going items.**
Details of these items were noted (with particular reference to the Council's bid for funding via the Transparency Fund for Smaller Authorities) and Councillors and the Clerk summarised any information received/action taken since 19 December 2016.

17/539 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 16/02411/FUL full planning application for a proposed single storey rear extension at The Spinneys, Woodford Road, Great Addington.**

The Council considered its response to this full planning application (with particular reference to the development control history of the site).

RESOLVED that this Council will raise no objection to 16/02411/FUL full planning application.

- b) **To consider this Council's response to 16/02466/FUL full planning application for the demolition of the existing bus depot and erection of detached dwelling with associated parking and amenity space. Conversion and extension of the existing barn to a dwelling at Rectory Farm, Cranford Road, Great Addington.**

The Council considered its response to this full planning application (with particular reference to the development control history of the site).

RESOLVED that this Council will raise no objection to 16/02466/FUL full planning application but will comment as follows:

"Although this Council considers the proposed development is an improvement on the present situation in terms of aesthetics and safety; it notes that it is outside the village settlement boundary as identified in the Rural North, Oundle and Thrapston Plan."

- c) **To note the latest details of the BT Payphone Consultation and to confirm the procedure for this Council's adoption of the red telephone box in Main Street.**

It was acknowledged that the Council requires further information regarding the next stage of this consultation before confirming the procedure to adopt the red telephone box on Main Street.

RESOLVED to confirm the procedure to adopt the red telephone box on Main Street at a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

- d) **To appoint a representative of this Council to meet with ENC Environmental Services regarding the proposed Public Spaces Protection Order (PSPO) on the Addingtons Playing Field.**

It was acknowledged that although the Council had made no amendments to current Dog Control Orders, a request had been received to appoint a representative to attend a site visit by ENC Environmental Services.

RESOLVED that Cllr N Palmer be appointed as this Council's representative to attend a site visit by ENC Environmental Services.

- e) **To receive and note ENC correspondence/reports/publications (for information only).**

Correspondence/reports/publications relating to the ENC full Council meeting were received and noted.

17/540 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the NCC Minerals and Waste Local Plan Update – Proposed Modifications Consultation.**

The Council considered its response to this consultation regarding NCC's minerals and waste allocations and designations.

RESOLVED that this Council will not be submitting a representation in response to the NCC Minerals and Waste Local Plan Update – Proposed Modifications Consultation.

- b) **To consider this Council's priorities regarding minor highway/footpath improvements and complete the 2017 Community Enhancement Gangs request form.**

The Council considered its priorities regarding improvement works to enhance the village environment (with particular reference to potholes on Cranford Road and damage caused by vehicles mounting the kerb in Main Street).

RESOLVED that Cllr E Palmer (Highways Warden) be authorised to complete the Community Enhancement Gang request form and liaise with Ms S Barnwell (NCC Community Liaison Officer) regarding any other issues of concern.

- c) **To receive and note NCC correspondence/reports/publications (for information only).**

Correspondence/reports/publications relating to NCC service provision including seasonal safety information and a new initiative to promote wellbeing were received and noted.

17/541 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Correspondence/reports/publications relating to Mr Pursglove MP's activities in Westminster and his constituency including weekly surgeries were received and noted.

17/542 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

RESOLVED that the latest details of items within the Four Year Plan reported at the meeting be **NOTED**, updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

a) To confirm the details of this Council's application to the Secretary of State for borrowing approval regarding capital expenditure to upgrade the street lighting.

The Council confirmed details of the proposed works, estimated costs and provision to meet loan costs when seeking borrowing approval in accordance with legislation.

RESOLVED that this Council's application to the Secretary of State for borrowing approval in respect of £15,400.00 towards the replacement of 26 existing sodium and mercury street lights with 25 LED units be proposed, seconded and with all members present in favour; **APPROVED** by this Council.

b) To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.

The Council noted the latest details regarding its purchase of traffic calming schemes and it was acknowledged that a 50% deposit of £5,534.40 will be required before the Council's purchase order for the supply and installation of four vehicle activated signs (VAS) will be processed.

c) To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.

There were no additional reported details to those noted and updated at previous meetings.

16/543 Community.

a) To note details of the Great British Spring Clean and confirm the details of Operation Spring Clean 2017.

The Council noted details of this campaign co-ordinated by Keep Britain Tidy to be held from Friday 3 to Saturday 5 March 2017 and confirmed the date, time and all other necessary arrangements regarding the annual Great Addington litter pick.

RESOLVED that Operation Spring Clean 2017 be held on Thursday 30 March 2017 from 6.00 pm to 7.30 pm and to participate in the Great British Spring Clean anti-litter campaign.

b) To approve this Council's copy for the February 2017 issue of Saints Alive!

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 January 2017.

RESOLVED that confirmation of the precept for 2017/18, details of the Council's purchase of traffic calming schemes, an appeal for volunteers to assist with Operation Spring Clean 2017 along with the annual grant to the Warwickshire and Northamptonshire Air Ambulance be included with the regular items in the February 2017 issue of Saints Alive!

16/544 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

Correspondence/reports/publications relating to changes to internal and external audit were received and noted.

17/545 Finance.

a) To adopt an authorisation procedure for this Council's online banking arrangements.

RESOLVED to defer the transaction of this business to a subsequent meeting (at the Chairman's discretion and on the grounds of procedural efficiency).

- b) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council received and scrutinised these accounting documents to ensure that its bank balances reconcile to receipts and payments.
RESOLVED that this Council's net bank balance of £21,514.62 on 18 January 2017 reconciles to its receipts and payments.
- c) **To receive and approve the quarterly statement of receipts and payments under each budget heading.**
The Council received and scrutinised these accounting documents in order to monitor actual performance against its budget, consider explanations of any significant variances and approve corrective action if necessary. It was acknowledged that although there has been a £105.00 overspend in respect of training expenses, this was considered appropriate as it supports new members and the Clerk's continuing professional development (CPD).
RESOLVED that this Council's actual performance against its budget be **NOTED** and that no corrective action is required.
- d) **To approve payments in accordance with relevant legislation.**
RESOLVED that cheques 100306-100311 at the total expenditure of £2,765.12 be proposed, seconded and with all members present in favour; **APPROVED** by this Council for payment following confirmation that the proposed transactions have been budgeted accurately (including virement of £124.08 from the repairs reserve budget heading).
- (i) **Payment to E.ON for street lighting energy (October-December 2016).**
100306 - £395.12 inclusive of 5% VAT (Parish Councils Act 1957, s 3).
- (ii) **Payment to the Information Commissioner for the data controller notification fee (2016/17).**
100307 - £35.00 (Data Protection Act 1998, s 18).
- (iii) **Payment to Northamptonshire ACRE for the annual supporter subscription (2016/17).**
100308 - £35.00 (Local Government Act 1972, s 143).
- (iv) **Donation to the Addingtons Playing Field Association.**
100309 - £1,500.00 (Local Government Miscellaneous Provisions Act 1976, s 19).
- (v) **Donation to Great Addington Memorial Hall Committee.**
100310 - £750.00 (Local Government Miscellaneous Provisions Act 1976, s 19).
- (vi) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**
100311 - £50.00 (Local Government Act 1972, s 137).

16/546 To confirm any additional business to be included on the agenda of the next meeting.

RESOLVED that there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

16/547 To confirm and list action items from this meeting.

The Council confirmed details of the activity/task, person delegated and completion date for each action item from the meeting.

RESOLVED that action items from the meeting be **CONFIRMED** and a list circulated with the minutes as soon as possible.

17/548 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 February 2017 at 7:45 pm).

It was acknowledged that as the date of the next scheduled meeting will be within the school half term an alternative date within a few days of Wednesday 15 February 2017 should be considered.

RESOLVED that the next meeting of this Council will be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 22 February 2017 at 7:45 pm.

The Chairman closed the meeting at 9:38 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 22 February 2017.