

GREAT ADDINGTON PARISH COUNCIL

Minutes of the Meeting held in The Memorial Hall on Wednesday 16 August 2017

Present at the meeting.

Councillors: Cllr N Palmer (in the Chair), Cllr D Cole, Cllr A Fischelis, Cllr H Mayes and Cllr E Palmer.

In attendance: Mrs H Hoier (Clerk).

17/627 Formalities.

a) To receive and approve apologies for absence.

An apology for absence was received from Cllr M Scott (due to family responsibilities). Cllr D Hughes (ENC Woodford Ward) and Cllr S Hughes (NCC Irthlingborough Division) also sent apologies for absence. It was noted that prior to the meeting Mr R Blackburn had submitted a letter of resignation to the Chairman and that the notice of casual vacancy procedure had been put in motion.

RESOLVED that the reason provided by Cllr M Scott for absence from the meeting be **APPROVED** by this Council.

RESOLVED that an expression of thanks to Mr R Blackburn for services to the Council be placed on record and that the casual vacancy be filled by co-option at the next scheduled meeting (subject to confirmation from ENC Electoral Services that a poll has not been requested in writing by ten electors prior to Wednesday 20 September 2017).

b) To receive information requests/comments from members of the public.

There were no information requests/comments from members of the public.

c) To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.

There were no disclosures of interest by members in items on the agenda.

d) To resolve to exclude members of the public/press from the meeting when agenda items containing confidential information are transacted.

This procedure was not required as there were no agenda items identified by this Council as containing confidential information.

17/628 To confirm the minutes of the meeting held on Wednesday 19 July 2017.

RESOLVED that these minutes be **CONFIRMED** by this Council as being a correct record of the meeting held on Wednesday 19 July 2017 and signed by the Chairman.

17/629 Minor items (for information and/or delegated action only).

a) To receive and note reports from District and County representatives.

There were no reports from District and County representatives.

b) To receive and note decisions notified by ENC Planning Services.

There were no decisions notified by ENC Planning Services.

c) To receive and note correspondence/reports/publications from other organisations.

Correspondence/reports/publications relating to employment, environment and rural issues were received and noted.

d) To receive and note the action log from previous meetings.

The Council received and noted updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

Footpath improvements.

It was noted that further to a request from a resident at the July meeting that the Council considers upgrading footpath access to the Nene Valley Greenway, a group of cyclists and a number of horse riders have also expressed their support for such a project. It was acknowledged that although historically the Council has always considered footpath improvements to be beneficial for local residents, feasibility should be established initially and that Cllr M Scott had offered to investigate potential costs and eligibility for funding via the East Northamptonshire Community Facilities Fund (minute 17/614 refers).

17/630 East Northamptonshire Council (ENC).

a) To note the latest details of the Hare and Hounds Public House listing by ENC as an Asset of Community Value (ACV).

The Council has received notification from ENC that there has been no expression of interest in submitting a bid for this property within the designated six week interim period.

RESOLVED that it be **NOTED** that the next phase of the Hare and Hounds Public House listing by ENC as an Asset of Community Value (ACV) under the Localism Act 2011 has now been invoked.

- b) **To receive and note ENC correspondence/reports/publications (for information only).**
Correspondence/reports/publications relating to the recent opening of Rushden Lakes along with the availability of funding for rural businesses were received and noted.

17/631 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

Correspondence/reports/publications relating to the availability of a book commissioned by NCC entitled 'Spanning the Centuries, the Historic Bridges of Northamptonshire' along with highways and wellbeing issues were received and noted.

17/632 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Correspondence/reports/publications relating to Mr Pursglove MP's activities in Westminster and his constituency including weekly surgeries were received and noted (with particular reference to the August meeting of the Addingtons Ladies Group at which Mr Pursglove MP had been a speaker).

17/633 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council noted the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

RESOLVED that the latest details of items within the Four Year Plan reported at the meeting be **NOTED**, updated as necessary and that options and resources available to this Council be utilised as effectively as possible.

- a) **To note the latest details and consider proposals by this Council regarding upgrading the street lighting.**

The Council noted the latest details of this objective and it was acknowledged that clarification regarding commissioning and maintenance has not yet been received and that a written reminder to a landowner of their responsibility to ensure vegetation on their property does not impede lighting of the highway should be issued.

- b) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**

The Council noted the latest details of this objective and it was acknowledged that as works to upgrade the street lighting have been completed, arrangements for the installation of four vehicle activated signs (VAS) may now be put in motion and the remaining balance of £5,534.40 authorised for payment to Stocksigns Ltd.

- c) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**

The Council noted the latest details of this objective and it was acknowledged that as the quotation from The Village Sign People will be available for several months this should allow sufficient opportunity to acquire the total funding required including possible donations from local residents.

- d) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**

There were no additional reported details to those noted and updated at previous meetings.

- e) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**

There were no additional reported details to those noted and updated at previous meetings.

17/634 Community.

- a) **To receive and note correspondence from Insp D Lyon (Wellingborough and East Northants District) regarding neighbourhood policing and to consider this Council's response to the Northamptonshire Police Locally Identified Priorities Survey.**

The Council received and noted this correspondence regarding the alignment of resources to identified issues and considered the priorities for Great Addington. It was acknowledged that Great Addington residents are better placed to put forward their own views on the services which affect them personally.

RESOLVED that details of the Northamptonshire Police Locally Identified Priorities Survey be **NOTED** but that this Council will not be submitting a formal representation.

- b) **To receive and note correspondence from a postgraduate student at the Royal Agricultural University regarding research for a dissertation and to consider this Council's response to the Distribution Patterns of Neighbourhood Planning in Northamptonshire Survey.**

The Council received and noted this correspondence regarding neighbourhood planning provisions under the Localism Act 2011.

RESOLVED that Cllr N Palmer be **AUTHORISED** to respond to the Distribution Patterns of Neighbourhood Planning in Northamptonshire Survey on behalf of this Council.

- c) **To approve this Council's copy for the September 2017 issue of Saints Alive!**

Copy to be included in this issue of Saints Alive! was considered (with particular reference to business transacted at the August meeting).

RESOLVED that the co-option to fill the casual vacancy along with reporting possible traffic disruption due to Western Power Distribution laying underground cables beside the highway be included with the regular items in the September 2017 issue of Saints Alive!

17/635 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To consider attendance at the NCALC 70th Annual General Meeting to be held at Moulton Community Centre on Saturday 7 October 2017 from 10:00 am to 1:00 pm.**

The Council considered submitting a resolution to be debated at this event and formally nominating delegates (one voting) to attend at no cost.

RESOLVED that this Council will not be submitting a resolution to be debated at this event.

RESOLVED that the attendance of Cllr M Scott and the Clerk at the NCALC 70th Annual General Meeting be **APPROVED** by this Council.

- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

Correspondence/reports/publications relating to forthcoming conference and training events along with the availability of funding for community groups were received and noted.

17/636 Finance.

- a) **To note details of this Council's application to borrow £13,973 from the Public Works Loan Board (PWLB).**

The Council noted details of this application to borrow the net cost of replacing 26 existing sodium and mercury street lights with 25 LED units over a 20 year term in line with borrowing approval reference SRP 5/23/05 Application 2016-17 (129).

RESOLVED that the final stage of this Council's application to borrow £13,973 from the PWLB to pay the net cost of upgrading the street lighting may be put in motion.

- b) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council received and scrutinised these documents to ensure that its bank balances reconcile to receipts and payments.

RESOLVED that this Council's net bank balance of £18,166.78 on 31 July 2017 reconciles to its receipts and payments.

- c) **To approve payments in accordance with relevant legislation.**

RESOLVED that the monthly schedule of payments at the total expenditure of £22,436.41 be proposed, seconded and with all members present in favour; **APPROVED** by this Council following confirmation that the proposed transactions have been budgeted accurately.

- (i) **Payment to Stocksigns Ltd of the 50% balance for the supply and installation of four vehicle activated signs (INV161579/RAH270713-2/GAPC004).**

PAY000012 - £5,534.40 inclusive of 20% VAT (Local Government Rating Act 1997, s 30).

- (ii) **Payment to Balfour Beatty Living Places Ltd for upgrading the street lighting (IN_31110/RCSN8400/GAPC003).**

PAY000013 - £16,767.01 inclusive of 20% VAT (Parish Councils Act 1957, s 3).

- (iii) **Payment to JME Ground Services Ltd for July 2017 All Saints Church mowing (6277).**

PAY000014 - £135.00 inclusive of 20% VAT (Local Government Act 1972, s 215).

17/637 To confirm any additional business to be included on the agenda of the next meeting.

RESOLVED that there was no further business to that already transacted which is of sufficient relevance to this Council and/or to Great Addington to be included on the agenda of the next or other subsequent meeting.

17/638 To confirm and list action items from this meeting.

The Council confirmed details of the activity/task, person delegated and completion date for each action item from the meeting.

RESOLVED that action items from the meeting be **CONFIRMED** and a list made available to members as soon as possible.

17/639 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 September 2017 at 7:45 pm).

RESOLVED that the next meeting of this Council will be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 September 2017 at 7:45 pm.

The Chairman closed the meeting at 9:07 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Wednesday 20 September 2017.

APPROVED