

## Great Addington Parish Council

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Date: 6<sup>th</sup> October 2021

Dear Councillor

You are hereby summoned to attend and members of the public and press are invited to attend, the meeting of Great Addington Parish Council to be held in the Memorial Hall on 13<sup>th</sup> October 2021 at 7.45pm to transact the following business

*D Cummins*

Mrs Dawn Cummins (Clerk/RFO to the Council)

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### AGENDA

**21/264** To receive and accept apologies for absence. (Reason for absence to be advised)

**21/265** To co-opt to fill the casual vacancies.

Subject to there being more than one nomination for any of the three vacancies, candidates will be given the opportunity to address the Council before exclusion of members of the public from the meeting. The co-option will then be proposed, seconded and voted upon in public, with the successful candidate receiving an absolute majority of more than 50% of the votes cast.

**21/266** Approval of Minutes. To approve the Minutes of the Council Meeting held 2<sup>nd</sup> September 2021 as a correct record

- i) Review action log

**21/267** Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.

**21/268** To receive information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing orders.

**21/269** To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.

#### **21/270 Minor Items:**

- a) To receive reports from Unitary representatives
- b) To receive and note applications and decisions notified by NNC Planning Services
- c) To receive and note correspondence/reports/publications from other organisations (circulated previously)

#### **21/271 Finance**

- a) To receive and approve the monthly financial statements and bank reconciliation.
- b) To approve payments in accordance with relevant legislation.

The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.

- (i) **Payment to JME Ground Services Ltd** for August 2021 All Saints Church mowing (8051). PAY000194 - £182.40 inclusive of 20% VAT (Local Government Act 1972, s 215).
- (ii) **Payment to JME Ground Services Ltd** for September 2021 All Saints Church mowing (8101). PAY000195 - £176.40 inclusive of 20% VAT (Local Government Act 1972, s 215).
- (iii) **Payment to Lloyds Bank** for credit card (August 2021) PAY 000196 - £3.00 (local Government Act 1972, s215)
- (iv) **Payment to NCALC membership fee** – PAY 000197 - £429.85 (local Government Act 1972, s143)
- (v) **Payment to RAO** – Desk Calendar – PAY 000198 - £2.54 inclusive of 20% VAT (local Government Act 1972, s111)
- (vi) **Payment to Unity Trust Bank plc for service charges** (October – December 2021) PAY 000199 - £18.00 (Local Government Act 1972, s111)
- (vii) **Payment to the Public Works Loan Board for the bi-annual loan repayment.** PAY000200 - £472.10 (National Loans Act 1968, s 3).
- (viii) **Payment to Lloyds Bank** for credit card (September 2021) PAY 000201 - £3.00 (local Government Act 1972, s215)

**21/272** To note the latest details of this Council's Action Plan; receive and note reports prepared by Champions of projects;

- (i) **Traffic calming measures.** Cllr Fischelis  
Update on activity since the last meeting
- (ii) **Neighbourhood plan.** Cllr Scott following meeting with Nick Palmer
- (iii) **Footpath Improvement.** Cllr D Barclay  
Update on any activity since the last meeting.
- (iv) **Village enhancement.**  
Progress on Scheme of Works – Cllr Scott – additional quote from current contractor plus 2 further quotes to be obtained by the Clerk  
Arthurs Seat – Cllr Fischelis

### **21/273 Community**

- a) Village surgeries – Cllr Scott/The clerk re: Budget for A Board (£28.99) and liquid chalk pens (£3.79).
- b) Defibrillator – Cllr Hoier re: Village Hall placement, The clerk re: Budget
- c) Neighbourhood Watch – Cllr Barclay
- d) Donation request for the Memorial Hall – The Clerk
- e) Arrangements for Remembrance Day – Cllr Scott / Cllr Hoier
- f) To receive and note issues of concern raised by residents:
  - (i) Query regarding rat infestation in All Saints Church Yard – The clerk
  - (ii) Concerns raised following accident in Main Street
- g) To approve the Council's copy for the November 2021 issue of Saints Alive! and the local press

**21/274** To receive meeting/training reports from Councillors (where not otherwise specified on the agenda)

#### **NCALC Training:**

Chairmanship Training – 11<sup>th</sup> October – Cllr Scott and Cllr Fischelis booked  
Using Facebook to enhance your council's communications – 21<sup>st</sup> October  
Social Media skills for Councillors – 2<sup>nd</sup> November  
Code of Conduct in Practice - 3<sup>rd</sup> November

**21/275** To confirm any additional business to be included on the agenda of the next meeting

**21/276** To confirm the list of action items from this meeting

**21/277** To confirm the date and time of the next meeting of the Council which is scheduled for Wednesday 10<sup>th</sup> November 2021 at 7.45pm