

GREAT ADDINGTON PARISH COUNCIL

Thursday 9 November 2017

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 November 2017 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

17/667 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

17/668 To confirm the minutes of the meeting held on Wednesday 18 October 2017.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

17/669 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
17/00969/OUT outline planning application for a residential development with public open space and associated infrastructure: means of access from Nicholas Road with other matters (relating to appearance, landscaping, scale and layout) reserved at Land Rear Of Nicholas Road, Irthlingborough.
Notification has been received that this outline planning application has been withdrawn.
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) Civic Voice War Memorials News (October 2017).
 - (ii) E.ON Monthly Market Report (October 2017).
 - (iii) HMRC Business Help and Support (October/November 2017).
 - (iv) Northamptonshire Rural Housing Association (Autumn 2017).
 - (v) Public Sector Network (October 2017).
 - (vi) Rural Services Network (October/November 2017).

- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

17/670 East Northamptonshire Council (ENC).

To receive and note ENC correspondence/reports/publications (for information only).

17/671 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to the NCC Phase 1 Draft Budget Proposals and Council Plan Consultation 2018/19.**

The Council will consider its response to this consultation regarding NCC's budget proposals in the short and medium term (with particular reference to the potential impact of proposed reductions for Great Addington and the possibility of the Council taking responsibility for some services) for which the deadline is Friday 1 December 2017. Background information including an e-mail from Mr D Moody (NCALC Chief Executive) has been circulated previously and is also available using the link below:

<http://www3.northamptonshire.gov.uk/councilservices/council-and-democracy/budgets-and-spending/Pages/draft-budget-2018-19.aspx>

- b) **To receive and note NCC correspondence/reports/publications (for information only).**
(i) **E-mail regarding the Northamptonshire Libraries and Information Service Review 2017 Consultation.**
(ii) **First for Wellbeing Newsletter (October 2017).**
(iii) **My County Council In Northamptonshire (October 2017).**
(iv) **Northamptonshire Safety Matters Newsletter (October 2017).**

17/672 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (October/November 2017).

17/673 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
d) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**
e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

17/674 Community.

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011, including possible co-operation with neighbouring communities. Background information is available using the link below:

<https://www.gov.uk/guidance/neighbourhood-planning--2>

- b) **To note details of Alzheimer's Society's Dementia Friends programme.**
The Council will note details of this initiative which aims to transform perceptions of dementia and provide support to those affected by the condition. Background information is available using the link below:

<https://www.dementiafriends.org.uk/>

- c) **To approve this Council's copy for the December 2017 issue of Saints Alive!**
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 October 2017.

17/675 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) **To note the latest details of NACRE/NCALC/SLCC conference and training courses.**
The Council will consider attendance at these events to ensure awareness of the latest legislation and/or recommended good practice.
- (i) **NCALC Emergency Planning workshop on Thursday 25 January 2018 at £36.00 per delegate.**
 - (ii) **NCALC Preparing for Year End Audit training course on Wednesday 28 February 2018 at £36.00 per delegate.**
 - (iii) **NCALC General Data Protection Regulations Made Simple training course on Tuesday 27 March 2018 at £49.00 per delegate.**
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
- (i) **E-mail regarding budgeting and precept setting information for the year ended 31 March 2019.**
 - (ii) **E-mail regarding external audit for the year ended 31 March 2018.**
 - (iii) **NACRE Rural Wellbeing Service Newsletter (Autumn 2017).**
 - (iv) **NCALC Training Calendar (Autumn 2017).**
 - (v) **SLCC News Bulletin (November 2017).**
 - (vi) **SLCC The Clerk Magazine (November 2017).**

17/676 Finance.

- a) **To consider this Council's draft budget for the year ended 31 March 2019.**
The Council will consider proposed expenditure, anticipated income together with level of reserves within the draft budget for the year ended 31 March 2019 before confirming formally the precept at the December meeting.
- b) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- c) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- d) **To approve payment to JME Ground Services Ltd for October 2017 All Saints Church mowing charge (6382).**
The Council will approve PAY000026 for payment once confirmation has been received that the proposed transaction of £67.50 inclusive of 20% VAT has been budgeted accurately (Local Government Act 1972, s 215).

17/677 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

17/678 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

17/679 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 December 2017 at 7:45 pm).