

# GREAT ADDINGTON PARISH COUNCIL

Thursday 9 August 2018

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 August 2018 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 18/787 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 18/788 To confirm the minutes of the meeting held on Wednesday 18 July 2018.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 18/789 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
  - (i) Cllr D Hughes (ENC Woodford Ward).
  - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
  - (i) HMRC Business Help and Support (July/August 2018).
  - (ii) Public Sector Network Newsletter (July 2018).
  - (iii) Rural Services Network (July/August 2018).
- d) **To receive and note the action log from previous meetings.**  
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

### 18/790 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.
- b) To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.
- c) To note the latest details and consider proposals by this Council regarding its review of governance documents.
- d) To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.
- e) To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.

#### **18/791 Community.**

- a) To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.  
The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011, including possible co-operation with neighbouring communities.
- b) To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police and Crime Commissioner (PCC).
  - (i) Northamptonshire Neighbourhood Alert regarding items taken from equipment stores at a property in Cranford Road.
  - (ii) E-mail regarding monthly meetings with Mr S Mold (Northamptonshire PCC).
  - (iii) Northamptonshire PCC Newsletter (August 2018).
- c) To note issues of concern/interest raised by residents since 18 July 2018 and to consider the options and resources available to this Council.
  - (i) Defective street lights in Manor Close following a call out request for Western Power Distribution to correct an electrical fault.
  - (ii) Vandalism of a street sign in Rushwell Close.
- d) To approve this Council's copy for the September 2018 issue of Saints Alive! and the local press.  
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 16 August 2018.

#### **18/792 East Northamptonshire Council (ENC).**

To receive and note ENC correspondence/reports/publications (for information only).

- a) E-mail regarding revised issue date for agenda papers relating to the Future Northants: Local Government Reform Consultation.
- b) E-mail regarding the Chairman's Civic Service.
- c) Council meeting documents (23 July 2018).

#### **18/793 Northamptonshire County Council (NCC).**

To receive and note NCC correspondence/reports/publications (for information only).

#### **18/794 Constituency for Corby.**

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).  
Tom Pursglove MP's Westminster Report (July/August 2018).

#### **18/795 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) To consider attendance at the NCALC 71<sup>st</sup> Annual General Meeting to be held at Moulton Community Centre on Saturday 6 October 2018 from 10:00 am to 1:00 pm.  
The Council will consider submitting a resolution to be debated at this event and formally nominating delegates (one voting) to attend at no cost.
- b) To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).
  - (i) E-mail regarding NACRE's Annual General Meeting 2018.
  - (ii) E-mail regarding SLCC's 2018 National Conference.
  - (iii) E-mail regarding SLCC Northamptonshire Branch's training provision for 2019.

- (iv) **NCALC eUpdate (July/August 2018).**
- (v) **SLCC News Bulletin (August 2018).**

**18/796 Finance.**

- a) **To receive and approve the monthly financial statements and bank reconciliation.**  
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- b) **To receive and approve the monthly internal control checklist.**  
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- c) **To approve payments in accordance with relevant legislation.**  
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
  - (i) **Payment to JME Ground Services Ltd for July 2018 All Saints Church mowing (6647).**  
PAY000056 - £72.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
  - (ii) **Payment to the Public Works Loan Board for the bi-annual loan repayment.**  
PAY000057 - £494.42 (National Loans Act 1968, s 3).

**18/797 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**18/798 To confirm and list action items from this meeting.**

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

**18/799 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 19 September 2018 at 7:45 pm).**