

GREAT ADDINGTON PARISH COUNCIL

Thursday 11 July 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 17 July 2019 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

19/931 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

19/932 To confirm the minutes of the meeting held on Wednesday 19 June 2019.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

19/933 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
19/00651/FUL planning application proposed change of use of rear outbuilding from mixed use: domestic use (100sqm) and B1 (86 Sqm) to domestic use (50sqm) and B1 use (136 Sqm) at Unit 1 Denfield Lodge, Lower Street, Great Addington.
Notification has been received that permission for this full planning application has been granted subject to conditions (minute 19/913 refers).
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E.ON Monthly Market Report (June 2019).
 - (ii) HMRC Business Help and Support (June/July 2019).
 - (iii) Keep Britain Tidy (June 2019).
 - (iv) Public Sector Network (June 2019).
 - (v) Rural Services Network (June/July 2019).

d) To receive and note the action log from previous meetings.

The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

19/934 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which was introduced by the Chairman in 2015 to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the subsequent four years.

a) To note the latest details and consider proposals by this Council regarding traffic calming schemes.

b) To note the latest details and consider proposals by this Council regarding its review of governance documents.

c) To note the latest details and consider proposals by this Council regarding renovation of the red telephone box in Main Street.

19/935 Community.

a) To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.

b) To consider the options and resources available to this Council regarding a joint approach with Little Addington Parish Council (LAPC) to upgrade footpath access to the Nene Valley Greenway.

c) To consider the options and resources available to this Council regarding minor works to improve the footways, footpaths and verges including appointing a Village Enhancement Group.

d) To consider the options and resources available to this Council regarding the provision of additional litter bins.

e) To note any issues of concern/interest raised by residents since 19 June 2019 and to consider the options and resources available to this Council.

f) To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police, Fire and Crime Commissioner (PFCC).

g) To approve this Council's copy for the August 2019 issue of Saints Alive! and the local press.

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 25 July 2019.

19/936 East Northamptonshire Council (ENC).

a) To consider this Council's response to 19/01035/FUL planning application for a proposed extension, new garage and garage conversion (re-submission of approved application 18/02421/FUL) at The Rectory, Woodford Road, Great Addington

The Council will consider its response to this full planning application for which the deadline is Thursday 18 July 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PSXWG0GOHTJ00>

b) To consider this Council's response to an amendment/additional information in respect of 19/00812/FUL planning application for a new double garage and the existing garage changed to a study at 3 Chapel Close, Great Addington.

The Council will consider its response to these amended details for which the deadline is Wednesday 24 July 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PR54EAGO0GP00>

c) To receive and note ENC correspondence/reports/publications (for information only).

(i) E-mail regarding funding opportunities for community organisations.

(ii) Extraordinary Council meeting documents (June 2019).

- 19/937 Northamptonshire County Council (NCC).**
To receive and note NCC correspondence/reports/publications (for information only).
- a) E-mail regarding the Consultation on the Draft Rights of Way Improvement Plan (2018-2028).
 - b) Northamptonshire Highways Integrated Works Programme (July 2019).
 - c) Northamptonshire Highways Newsletter (July 2019).
- 19/938 Constituency for Corby.**
To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).
Tom Pursglove MP's Westminster Report (June/July 2019).
- 19/939 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**
To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).
- a) NCALC eUpdate (May/June 2019).
 - b) NCALC Friday Mini eUpdate (June/July 2019).
 - c) SLCC News Bulletin (June/July 2019).
 - d) SLCC The Clerk Magazine (July 2019).
- 19/940 Finance.**
- a) **To receive and approve the quarterly statement of receipts and payments under each budget heading.**
The Council will receive and scrutinise these documents to enable it to establish actual performance against its budget and consider explanations of any significant variances.
 - b) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
 - c) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
 - d) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to JME Ground Services Ltd for June 2019 All Saints Church mowing (7085).**
PAY000096 - £144.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (ii) **Payment of the Clerk's reimbursement for refreshments provided at the village commemorative sign unveiling ceremony.**
PAY000097 - £25.75 (Local Government Act 1972, s 145).
- 19/941 To confirm any additional business to be included on the agenda of the next meeting.**
The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.
- 19/942 To confirm and list action items from this meeting.**
The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.
- 19/943 To confirm the date and time of the next meeting of the Council (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 21 August 2019 at 7:45 pm) subject to there being sufficient business to transact.**